



MILTON TOWNSHIP

EFFECTIVE LOCAL GOVERNMENT SINCE 1850

Elizabeth Higgins-Beard, Supervisor
Chris LeVan, Assessor
Michael H. Drew, Highway Commissioner
Dan Bailey, Town Clerk

Jacqueline McGrath, Trustee
Paula McGowen, Trustee
Larry L. Pitts, Trustee
Stephen Siemer, Trustee

(630) 668-1616 | 1492 N. Main St. Wheaton, IL 60187 | www.miltontownship.net

Thursday, September 18th 2025

5:45 p.m. – Audit of Township Bills/Claims Board Room, Milton Township Hall
6:00 p.m. –Regular Monthly Business Meeting 1492 N. Main Street
Wheaton, Illinois 60187

Minutes

- I. Call to Order
 - A. Mission Moment Rajinder Singh Mago gives an invocation, Sikh Community Outreach Coordinator, Member Illinois Sikh Community Center Wheaton
 - B. Attendance Roll Call Supervisor Higgins Beard, Trustees Pitts, McGrath and McGowen and Clerk Bailey were present. Trustee Siemer was out sick.
 - C. Pledge of Allegiance was led by Supervisor Higgins-Beard.
 - D. Approval of Agenda Trustee McGrath motioned and Trustee Pitts Seconded. The agenda was approved by voice vote.
 - E. Approval of Minutes of Regular Meeting on August 12, 2025 Trustee McGrath motioned and Trustee Pitts seconded. Minutes were approved by a majority. Supervisor Higgins-Beard abstained as she was not at this meeting
 - F. Approval of Claims Total \$1,880,857.71. Supervisor Higgins Beard clarified the integrity of the current financial processes of Milton Township and why the total claims were higher this month. The 2 large road projects added a total of about \$994,500. and that 708 Board grants totaling \$257.135 were awarded and a 1 extra week duration from the last meeting so more expenses occurred. Trustee McGrath motioned and Trustee McGowen seconded the motion to approve payment of claims. Roll call vote: Trustee Pitts, yes; Trustee MC Grath, yes; Trustee McGowen, yes; Supervisor Higgins-Beard, yes. Motion approved
- II. Public Comment (Limited to 3 minutes per person, Public called in the order Comment Request was submitted, total allotted time for Public Comment 30 minutes) Resident John Patterson thanked Superintendent Higgins-Beard for spending 30 minutes for a meeting with him to explain how our Township works.
- III. Chair's Report
 - A. Overview at 4 months Following goals of the 1st 90 day, listening tour, team building safety communication and audits, Superintendent and Trustees are going to events in the community, building connection. She went to CERT training. The FY 24 Audit is done. Audits are under way for FY 25 and the Forensic Audit is to start in 3 weeks. Consolidation of operational (checking) accounts for efficiency. Updating computers. Website is being updated. Celebrating SALT leadership. Services included abatement of West Nile virus. Celebrating SALT leadership.

- B. General Assistance In Human Services much more is being done this year which reflects recent updates in grant process.

IV. Reports

- A. Town Clerk Report/Comments (Dan Bailey, Clerk) Continuing to work on transparency. Expect township board meetings to be on website soon.
- B. Trustees Report/Comments
Trustee McGrath 708 Mental Health Board. Amazing work is being revealed at sparsely attended 708 Board Meetings. This includes a new pilot program of a social worker at the public libraries in Wheaton and Glen Ellyn staffed with supervised social worker interns. There is a vacancy on the 708 Board. They plan to review 2025 grant applications probably in October. Larry Pitts notes that this is a busy time with commemorative events at each of 3 cemeteries that Milton Township cares for, Police Department Roll Call when families come out with their children, National Night Out, lots of meetings and the Cemetery Commission and Food Pantry Board. The new county crisis center opened. Dave's request for help posted on the lighted bulletin board brought a huge response from community gardens for the Milton Food Pantry.
- C. Assessors Report (Chris LeVan, Assessor) Turned our books over on Sept 12. The data is uploaded but the county's new Tyler Program took out 2800 home improvement exemptions from random residents, The assessors staff are manually putting them back. The county should have info in a few weeks. Then we will be learning the new 'factor' and the 30 day appeal window.
- D. Highway Commission Report (Naresh Nair) Putting in a new program called Citizen Requests Management Program from GOGov. This will increase efficiency and decrease costs and improve transparency. Cost is about \$15,000/ yr. It will also streamline permitting and licensing. This type of program could be expanded to the whole Township. Barry Ave project pushed back to Spring to get MFT funds. Amended budget will come in Oct or November.
- E. S.A.L.T. Committee (Chuck Smith, Chair) Sept 9 is the 28th Anniversary of SALT At the Sept 8 SALT meeting, the Ombudsman spoke, This is a representative for seniors in their homes or in facilities to protect their interests financial to legal. They work with Adult Protective Services. Arnie spoke about Scams. Oct 18 is this year's Senior Auto Inspection which will be open to seniors from 9 to 11:30 am. An army of help is coming together including 3 Boy Scout Troops, auto tech students and their instructors and mechanics to name a few. The next SALT meeting Oct 14 will feature a talk on Senior Home Sharing.
- F. Cemeteries Authority Trustee and Cemetery Commission member, Larry Pitts, gave the report. There were commemorative events at all 3 Milton Townships Cemeteries. A Plat survey was done for Jewel Grove to guide taking care of forest overgrowth, At Pleasant Hill, the fences are down and it looks good. At St Stephen Prairie we will do a burn likely in late fall to get rid of invasives and restore prairie.

V. Unfinished Business

- A. Auditor update Lauterbach and Amen are working on FY 25 Audit. Sikich will start work on a forensic audit starting Oct 2.
- B. Resolution R-25-9 Bank Account Consolidation of Checking. On advice of Win Trust Bank,

our auditor and our accountant, consolidate 14 checking accounts down to 6. This will increase efficiency and reduce fees and make the accounting easier.

Trustee Pitts motioned, Trustee McGrath seconded. Roll call: Supervisor Higgins-Beard yes
Trustees Pitts yes, Trustee Mc Grath yes, Trustee McGowen yes. Motion carried.

VI. New Business

- A. Resolution R-25-10 Appoint Superintendent Higgins Beard as IMRF Administrator for (Illinois Municipal Retirement Fund). Trustee Pitts motioned, Trustee McGowen seconded, On a voice vote all yes. Motion carried.

- B. Discussion of America 250 celebrations at Milton Township Ideas offered included one by Trustee McGrath for a dramatic reading of the Declaration of Independence, a cemetery could be involved, float in a parade, include township tie ins such as with the Adams family.

VII. Executive Session pursuant to Illinois 5 ILCS 120-2C 1 and 2C 5 regarding property and employment of certain staffing or independent contractor. Trustee McGrath motioned, Trustee Pitts seconded. All Ayes. Public left, Trustees Supervisor and Clerk went into executive session. No action was taken no action referred.

VIII. Adjournment: Public meeting is adjourned as the board goes into executive session. No additional public business will be conducted following the adjournment of the executive session, and the meeting will be officially concluded at that time.

Signed:

Dan Bailey

Date: 09/18/2025

Dan Bailey, Town Clerk.

Next Meeting Thursday, October 16th 2025