

**MILTON TOWNSHIP
RESOLUTION NO. 2025-R-25-008**

**A RESOLUTION APPOINTING A FREEDOM OF INFORMATION OFFICER
PURSUANT TO THE ILLINOIS FREEDOM OF INFORMATION ACT**

WHEREAS, Milton Township (“Township”) is an Illinois Township existing and operating pursuant to the Illinois Township Code, 60 ILCS 1/1-1 *et seq.*; and

WHEREAS, the Trustees of the Township (hereinafter “Town Board”) constitute the governing authority for the Township and possess full power and authority to approve and pass all ordinances, resolutions, rules and regulations necessary for carrying into effect the objects for which the Township was formed, in accordance with the Illinois Township Code; and

WHEREAS, the Township Supervisor and the Town Board are committed to ensuring the effective administration of government and responsible management of taxpayer dollars; and

WHEREAS, Section 3.5 of the Illinois Freedom of Information Act (“FOIA”) provides that public bodies shall designate one or more officials or employees to act as the Freedom of Information Officer or Officers for the public body who shall receive requests submitted to the public body under FOIA, ensure that the public body responds to requests in a timely fashion, and issue responses as required by FOIA; and

WHEREAS, the Supervisor and Township Board find it to be in the best interests of the Township to appoint Township Clerk Dan Bailey as the Freedom of Information Officer for the Township.

NOW, THEREFORE, BE IT RESOLVED, by the Supervisor and the Board of Trustees of Milton Township, DuPage County, Illinois as follows:

Section I: That the above recitals and legislative findings contained in the preamble to this Resolution are true and correct and are hereby incorporated into this Resolution as if fully set forth herein.

Section II: The Township Board hereby designates and appoints Township Clerk Dan Bailey as the Freedom of Information Officer for the Township and authorizes Clerk Bailey, in his capacity as the Freedom of Information Officer, to perform all actions authorized or required to be performed by a Freedom of Information Officer under FOIA.

Section III: Township Clerk Dan Bailey in his capacity as the Freedom of Information Officer for the Township, is authorized to designate, in writing, Township employees to serve as additional Freedom of Information Officers as may be necessary or efficient to accomplish the Township's responsibilities under FOIA.

Section IV: All ordinances, resolutions, motions, or orders in conflict with this Resolution are hereby repealed to the extent they are inconsistent with this Resolution.

Section V: This Resolution shall be in full force and effect upon its passage and approval.

ADOPTED AND APPROVED by the Supervisor and the Board of Trustees of Milton Township, Illinois on this 8th day of July, 2025.

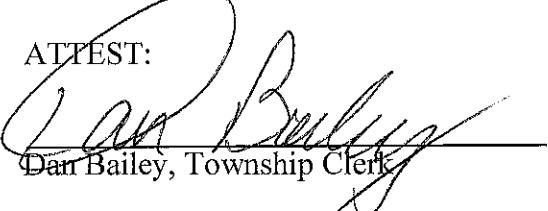
Ayes: 4, Trustees Pitts, Siemer and McGowen and Supervisor Higgins-Beard

Nays: 0

Absent: 1, Trustee McGrath

SIGNED: 
Elizabeth Higgins-Beard, Supervisor

ATTEST:


Dan Bailey, Township Clerk