

REGULAR MEETING OF THE MILTON TOWNSHIP COMMUNITY MENTAL HEALTH BOARD
Tuesday, September 23, at 6:00 p.m.
1492 N. Main Street Wheaton, IL 60187

The meeting of the Milton Township Community Mental Health Board was called to order by Shannon Hartnett, President of the Milton Township Mental Health Board at 6:00 p.m., Tuesday, September 23, at Milton Township 1492 N. Main Street Wheaton, IL 60187.

Members present

Shannon Hartnett (President)
Christine Evans (Secretary)
Rita Brosnan – Member

Linda Richman – Member
Sarah O'Donnell – Member
Jacqueline McGrath – Member

Members not present

Abby McCarthy – Member

Christine Platt – Member

President Hartnett led the Pledge of Allegiance.

Public Comment

None

Approval of Minutes

August 26, 2025 meeting. - Motion to approve the minutes by Member O'Donnell and seconded by Member Brosnan. All were in favor.

Old Business

Discussed status of the Glen Ellyn Library & Wheaton Library Social Work Intern program. Due to funding approval now, the plan is for interns to be hired to work Jan-May. Angie to customize a contract to be executed with both libraries.

Discussed status of 6-month reports/withheld payments:

DuPage Health Dept/Crisis Recovery Center-The board needs to request an invoice from DCHD for \$50,000 (½ of the award), per the contract. Shannon will talk to DCHD/CRC representatives to discuss submitting an invoice and generating monthly service reports, with information on Milton Township residents served.

CASE/Glenbard-Member O'Donnell connected with Jeanine Woltman to get an update. They have hired the staff member designated for Township funding. We need to request an updated expenditure breakdown and pending approval, send their remaining funds. Based on detailed history, funds from 2024 need to be used first before any 2025 funds will be paid.

BR Ryall YMCA-Angie & Christine have reached out multiple times to find out the status of them replacing their social worker. We have not received an answer. Shannon will follow up with them.

NAMI DuPage-Appropriate financials were provided and reviewed by Shannon & Abby and sufficient detail was provided to approve their second payment. Angie has submitted an invoice to Abigail at Township to cut them a check.

United Cerebral Palsy Seguin of Greater Chicago-We are waiting for their invoice – Angie submitted a request to Clayton Neighbors but has not received a response. Angie will follow-up with a phone call.

2026 Review & Timeline of Applications

Applications have been assigned within Foundant. Members need to review and score. Members commented on the user-friendliness of the platform. Applications and scores will be reviewed at the October Board Meeting. Angie & Shannon will work together to organize responses by score and provide to board members for review. Final funding decisions are expected to be made in November.

Board Member Vacancy

Milton Township has recently posted on their Facebook page about the Board Member opening. Requested Board Members to please share that post in hopes we get some applicants. Angie to contact the one application that has been received and set up an interview with Shannon & Angie.

New Business:

President Hartnett reviewed August's financials. Member Evans made a motion to approve the financial report. Seconded by Member Brosnan. There was discussion about the Utilities expense on the financial report, what that covers, and how often we are charged. Shannon will discuss that with Buffy. Jackie brought up whether an Intergovernmental Agreement needs to be created between Board & Township to have all expenses detailed out. An Intergovernmental Agreement (IGA) is a formal, legally binding contract between two or more governmental entities, such as a board and a town, to collaborate on a specific project, service, or function that both are authorized to provide. These agreements outline the purpose, powers, responsibilities, and financial commitments of each party. Motion to Approve August Financials was passed by all Members with the plan that Shannon would discuss the Utilities expense with Buffy.

Presidents report: None

Manager report:

All 2026 applications have been assigned to board members in Foundant.

Angie learned that the 6-month payment was not sent to ICNA so she submitted the invoice to Abigail a second time.

Correspondence: None

Board Member Liaison Reports: Member O'Donnell met with Jeanine Woltman and learned staff were hired to fulfill obligations related to grant funding.

President Hartnett called for a motion to adjourn the meeting. Member O'Donnell motioned to adjourn. Member McGrath seconded. All were in favor. The meeting adjourned at 6:33pm.

Christine Evans



11/25/25

Printed name of CMHB Secretary

Signature

Date

Laura Schwardt

Printed name of Deputy Clerk

Signature

Date