

REGULAR MEETING OF THE MILTON TOWNSHIP COMMUNITY MENTAL HEALTH BOARD

Tuesday, October 21, at 6:00 p.m.

1492 N. Main Street Wheaton, IL 60187

The meeting of the Milton Township Community Mental Health Board was called to order by Shannon Hartnett, President of the Milton Township Mental Health Board at 6:03 p.m., Tuesday, October 21, at Milton Township 1492 N. Main Street Wheaton, IL 60187.

Members present

Shannon Hartnett (President)

Christine Evans (Secretary)

Rita Brosnan – Member

Abby McCarthy – Member

Linda Richman – Member

Sarah O'Donnell – Member

Jacqueline McGrath – Member

Christine Platt – Member

Members not present

None

President Hartnett led the Pledge of Allegiance.

Approval of Minutes

September 23, 2025 meeting - Motion to approve the minutes by Member Platt and seconded by Member Brosnan. All were in favor. Motion passed.

Old Business

Angie gave updates on the status of 6-month reports/withheld payments:

DuPage Health Dept/Crisis Recovery Center- Shannon did talk to DCHD/CRC representatives to discuss submitting an invoice and generating monthly service reports, with information on Milton Township residents served. Angie to convey invoice needs and execute payment for the 1st funding payment of 2025.

BR Ryall YMCA-the 2nd Payment will not be released due to the social worker role being unfilled.

United Cerebral Palsy Seguin of Greater Chicago-They supplied an invoice which has been forwarded to Treasurer at Milton for payment.

2026 Application Review & Discussion

Board members reviewed scores from all 30 applications and ranked according to score from high to low. There is over \$2M in requests and \$1.1M in available funding.

Board members made notes of applications where follow-up is needed to clarify requests and/or budgets to make an informed funding decision. Angie will reach out to applicants to obtain this information. Final funding recommendations will be made at the November meeting.

Board Member Vacancy

Shannon & Angie have conducted two interviews for the board vacancy. One additional candidate has expressed interest and will apply in the next day or so. Once interviews are completed, the board agreed that Shannon can recommend a candidate to Supervisor Higgins-Beard for board appointment.

New Business:

President Hartnett reviewed August's financials. Member O'Donnell made a motion to approve the financial report. Seconded by Member Evans. Shannon noted an error in the classification of the grant manager's payroll expense. It is currently coded under Grants Management Software. Motion passed with noted adjustment for the Township accountant to reclassify personnel expenses to the correct code under Personnel.

The November 25th meeting will need to take place an alternate location as the Milton Township building will not be available due to supplies onsite for Thanksgiving Food pantry. Angie will explore other options and communicate with the board and ensure proper public notice.

Presidents report:

Shannon attended a meeting hosted by DuPage County Board Chair Deb Conroy which included Township Supervisors and elected officials and other key stakeholders. The meeting focused on how 708 boards can collaborate and strategies for ensuring township residents know about and can easily utilize the new Crisis Recovery Center (CRC). Cheryl Potts, Executive Director of the Oak Park 708 Board, presented their approach and recommended strategies for collaboration and collective impact, particularly around needs assessment. Other topics discussed included a common application and grant timelines across all 708 Boards to ease administrative burden on applicants. The next meeting will be held in January 2026.

Manager report:

The ICNA second payment was mailed to their New York Headquarters instead of their local address. The payment has been located and ICNA is handling the issue internally.

Angie has done additional training within Foundant to be able to execute reports and automate next steps to issue grant approval and denial notifications.

Correspondence: None

Board Member Liaison Reports: None

President Hartnett requested a motion to adjourn the meeting. Member McCarthy motioned to adjourn. Member McGrath seconded. All were in favor. The meeting adjourned at 8:32pm.

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| Christine Evans |  | 11/25/25 |
| Printed name of CMHB Secretary | Signature | Date |

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| Laura Schwardt | | |
| Printed name of Deputy Clerk | Signature | Date |