

MILTON TOWNSHIP

Community Mental Health Board

Shannon Hartnett, President Jenny Burke, Member Kara Murphy, Secretary Drew Ellis, Trustee Liaison Abby McCarthy, Member

Christine Evans, Member Linda Richman, Member



MILTON TOWNSHIP SUPERVISOR JOHN MONINO

County of DuPage 1492 North Main Street Wheaton, IL 60187

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REGULAR MEETING OF THE MILTON TOWNSHIP COMMUNITY MENTAL HEALTH **BOARD**

Tuesday, November 19th, 2024, at 6:00 p.m.

The regular meeting of the Milton Township Community Mental Health Board was called to order by Shannon Hartnett, President of the Milton Township Mental Health Board at 6:05 p.m., Tuesday, November 19th, 2024, at Milton Township 1492 N. Main Street Wheaton, IL 60187.

Members Present:

Shannon Hartnett (President) Kara Murphy (Secretary) Drew Ellis - Member Christine Evans - Member Linda Richman - Member Members absent: Abby McCarthy - Member Jenny Burke - Member

Call to Order- President Hartnett completed Roll Call and all were present except Member McCarthy and Member Burke.

President Hartnett led the Pledge of Allegiance.

Public Comment: NONE

President Hartnett asked for motion to approve the minutes from the October 21, 2024, meeting. Member Evans made the motion. Trustee Ellis seconded. Secretary Murphy abstained. Motion carried.

Old Business:

Each Board Member needs to complete OMA training by the end of 2024. Completion certificates in pdf form can be emailed to Laura Schwardt to file (cc: Manager Hutchins).

New Business:

Financial Review: September and October financial reports were reviewed and approved. Secretary Murphy made the motion. Member Evans seconded. Motion carried.

By-Law Review: President Hartnett reached to the CMHB attorney, but did not hear back yet. This topic will be tabled until 2025.

Manager Hutchins reported on four funding partners where there were outstanding questions from the board, and three funding partners with 2024 funds remaining, some substantial. Manager Hutchins will continue to work with funding partners and board leadership to identify next best steps.



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Election of President and Secretary

Secretary Murphy nominated President Hartnett to continue her role as President for 2025. Member Richman seconded. All were in favor and the motion carried.

President Hartnett shared that Secretary Murphy will be stepping down from her role as Board Member at the end of her four-year term, ending December 31, 2024. She thanked Secretary Murphy for all her time and hard work on the Board since the beginning and Manager Hutchins presented her with a thank you gift from the entire Board. Secretary Murphy shared what an extreme honor and pleasure it had been to serve the board in its inaugural term, and how committed she remained to its success.

President Hartnett nominated Member Evans for Secretary for 2025. Member Ellis made the motion and Member Richman seconded. All were in favor and the motion carried. Member Evans will begin her role as Secretary on January 1, 2025.

2025 Draft Timeline and Draft Budget

The Board reviewed the draft timeline and draft budget, presented by Manager Hutchins. A proposal to change the location and format for the 2025 Funding Partner Meet and Greet in February 2025 was discussed, in order to have adequate room for all 18 funding partners. Manager Hutchins will follow up with the Wheaton Library. The draft budget is contingent upon receiving the levy amount from the Milton Trustees. The MT CMHB budget will be approved by the CMHB at the January 2025 meeting.

President Hartnett cancelled the December Community Mental Health Board Meeting. CMHB meetings will resume in January 2025.

President Hartnett called for a motion to adjourn the meeting. Secretary Murphy motioned to adjourn. Trustee Ellis seconded. Meeting adjourned at 6:41 p.m.

Kane Pro			
Kara Murphy		12/10/24	
Printed name of CMHB Secretary	Signature	Date	
Laura Schwardt	Jann Schwardt	1/29/25	
Printed name of Deputy Clerk	Signature	/Date /	