

## REGULAR MEETING OF THE MILTON TOWNSHIP BOARD

September 12, 2023

A Regular Meeting for the Milton Township Board was held in the Board Room of the Milton Town Hall, 1492 N. Main Street, Wheaton Illinois, on Tuesday, September 12 2023.

Board Members Present: Chairman John Monino, Clerk Yadav "Nick" Nathwani, Trustees, Jeff Castle, Drew Ellis, Joe Soto, and Dan Milinko.

The business meeting was called to order by Chairman Monino at 6:30 P.M. Chuck Smith led the Pledge of Allegiance. A quorum was present and acting and due notice had been posted in compliance with the Open Meetings Act.

Trustee Ellis, seconded by Trustee Soto, to approve the agenda as presented. On voice vote, all those present voted aye. The motion passed.

Trustee Milinko moved, seconded by Trustee Ellis to approve the minutes from the Regular meetings from August 8 and 23, 2023. On a voice vote, all those present voted aye. The motion passed.

Having concluded the audit of the Township bills in the earlier segment of the meeting, Trustee Soto moved, seconded by Trustee Castle that the bills be approved after been audited be paid and charged to the proper accounts, and certificates of accounts be filed by the Clerk for inspection by the citizens of the Township. Following discussion, on a roll call vote: Trustee Castle, Ellis, Milinko, Soto, and Chairman Monino. The motion passed.

### Public Forum

- A. None

### Chairman's Report:

- A. General Assistance Department – Chairman Monino commended Ronna and her team for revamping the LIHEAP application at the township. The township is accepting LIHEAP applications.
- B. Aging Community with Carol Stream Update – Mayor Saverino approached Milton Township this summer requesting services for seniors in Carol Stream. Chairman Monino was happy to announce that SALT has been reaching out to seniors in the Carol Stream community.
- C. Duck Race with DuPage County Forest Preserve – Chairman Monino announced that he, Trustee Castle, and Director Keller attended a event hosted by the DuPage County Forest Preserve.
- D. Newsletter Updates – Chairman Monino announced the September/October newsletter is ready to be printed. Emy and her team and going through the final copy one last time.

- E. St. Stephen's Event August 26 – Deferred to later in the meeting.
- F. Glen Ellyn Chamber of Commerce Steak Fry – Chairman Monino, Trustee Castle, and Assessor LeVan attended the Glen Ellyn Steak Fry. They also visited the Warhol exhibit.
- G. Wheaton Leadership Prayer Breakfast – Chairman Monino mentioned that the breakfast was attended by Trustee Soto and Castle. The township was well represented.
- H. Misc.

#### Officials & Committee Reports:

- A. Town Clerk – Clerk Nathwani was happy to announce that his office now has internet upstairs. He also reported that he responded to two FOIA requests last week. He is also coming into the office an extra day a week to train the new Deputy Clerk.
- B. Food Pantry – Dave S. mentioned that the food pantry has an additional source of food, a local bakery. The food pantry now has so much food, they are re donating the food to other food pantries.
- C. CERT – Trish K was happy to report that CERT assisted 7 different municipalities this summer. They will close it out with RibFest in Naperville.
- D. SALT – Chuck Smith reported that SALT held its monthly meeting last month, 21 people attended. The speaker was from RTA. The speaker explained the different programs the RTA provides and funds. Also, he announced the auto inspection will be held October 14<sup>th</sup> from 9:00-12:00 at the Wheaton Fire Department.
- E. Cemeteries Authority – Trustee Ellis mentioned that the township held another successful event at St. Stephen Cemetery. He commended the weather for cooperating.
- F. Trustees – Trustee Castle mentioned that produce is still coming from the St. Stephen Garden. Also that he added some holiday decorations outside of the township building, corn stalks.

#### Unfinished Business

- A. None

At 7:06, Trustee Castle moved, seconded by Trustee Soto to retire to executive session for the purpose of discussing the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body in accordance with 5 ILCS 120/2©(1) of the Open Meetings Act.

At 8:23M the Board reconvened in open session. All board members were present. The board took no action in Executive Session.

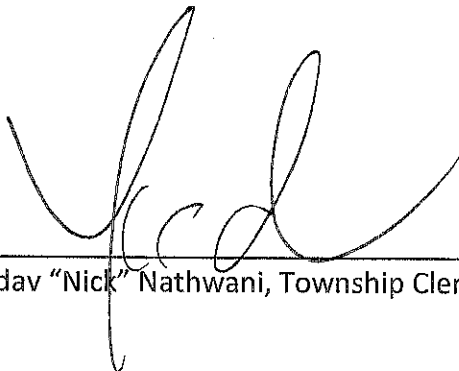
New Business

- A. Organization Chart – No Action Taken
- B. Job Description – Chairman Monino passed out a job description. More items will be added and edited, subject to the township attorney's final approval. Trustee Soto moved, seconded by Trustee Ellis to approve the job descriptions subject to review and approval of legal counsel. On a voice vote, the motion passed.
- C. Hiring Policy – Trustee Milinko moved, seconded by Trustee Ellis to approve the township Hiring Policy. On a voice vote, the motion passed.
- D. Wage Survey – Trustee Soto moved, seconded by Trustee Milinko to approve the Wage Survey. On a voice vote the motion passed.

Having concluded the Regular Meeting, Trustee Soto, seconded by Ellis, to adjourn the September 12, Regular Board Meeting. On voice vote all those present voted ayes. The motion passed.

The meeting retired at 8:26 P.M.

The meeting stands adjourned.



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Yadav "Nick" Nathwani, Township Clerk

Date minutes were approved Tuesday October 10, 2023