



## MILTON TOWNSHIP

Community Mental Health Board

Shannon Hartnett, President    James Shannon, Member  
Kara Murphy, Secretary        Christine Evans, Member  
Drew Ellis, Trustee Liaison     Robert Lyon, Member  
Abby Oliver, Member



MILTON TOWNSHIP  
SUPERVISOR JOHN MONINO

County of DuPage  
1492 North Main Street    P. 630.668.1616  
Wheaton, IL 60187        F. 630.668.1608

### SPECIAL MEETING OF THE MILTON TOWNSHIP COMMUNITY MENTAL HEALTH BOARD

August 22, 2023

The special meeting of the Milton Township Community Mental Health Board was called to order by Kara Murphy, Secretary, of Milton Township Mental Health Board at 6:31 pm, Tuesday, August 22, 2023, at Milton Township, 1492 N. Main Street, Wheaton, IL 60187.

Secretary Murphy completed roll call.

Members present:

Kara Murphy (Secretary)  
Drew Ellis  
Christine Evans  
Robert Lyon  
Abby Oliver

Members absent:

Shannon Hartnett (President)  
Reverend James Shannon

Secretary Murphy led the Pledge of Allegiance.

Secretary Murphy opened the floor to Public Comment: None

Secretary Murphy asked for a motion to approve the minutes from July 25, 2023. Trustee Ellis made the motion. Member Evans seconded. All approved. Motion carried.

Old Business:

None

New Business:

Seven Funding Partners, (YWCA, NAMI-DuPage, DuPage Federation, GEYFCS, Outreach, ECFA and YMCA/D41/D89) each gave 10-minute presentation to the Board, reporting on their work from the first six months of funding.

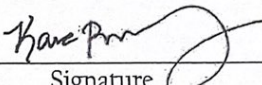
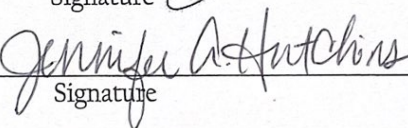
Conflict of Interest forms were distributed to the Board. Completed and signed versions of these forms will be collected for all Board members at the September meeting. Board discussed the COI policy and confirmed that existing policy continued to accurately reflect intended aim.

Manager Hutchins reported that all six-month reports from Year one Funding Awards have been completed and all issues resolved. The Board briefly discussed the timing of 6-month report due dates for the future funding cycle. Current timing allows for the possibility that a delayed submission or report modifications may have consequences for the next funding round. The board will review these timelines in coming months and make any modifications prior to contract release for year two funding awards.

The FY2024 application closed on August 1 at 11:59 pm. Manager Hutchins reported that 26 FY2024 applications are ready and accessible to the Board Members to complete evaluations. All Board members have been able to access the Foundant portal to start reviewing these evaluations. Half of these applications in the FY24 funding cycle represent existing funding partners and half of the applications represent agencies not previously funded.. Manager Hutchins discussed the possible need for further detail from applicants and support for applicants to ensure that they are indeed positioned to successfully track Milton Township residency to board satisfaction if awarded funding. Secretary Murphy suggested a possible drop-in information session to fully communicate expectations for resident tracking prior to or following funding award. Manager Hutchins and Secretary Murphy will coordinate a plan prior to the September Board meeting.

The three-year plan is still under development; updates will be provided to the Board when there is a draft ready for feedback and edits.

Secretary Murphy called for a motion to adjourn the meeting. Member Evans made the motion. Member Lyon seconded. Meeting adjourned at 8:13 pm.

Kara R. Murphy		9-26-23
Printed Name of CMHB Secretary	Signature	Date
Jennifer Hutchins		9-26-23
Printed Name of CMHB Manager	Signature	Date