



MILTON TOWNSHIP

Community Mental Health Board

Shannon Hartnett, President
Kara Murphy, Secretary
Drew Ellis, Trustee Liaison
Jae Kwon, Member
James Shannon, Member
Christine Evans, Member
Stefanie Linares Hood, Member



MILTON TOWNSHIP
SUPERVISOR JOHN MONINO

County of DuPage
1492 North Main Street
Wheaton, IL 60187

P. 630.668.1616
F. 630.668.1608

SPECIAL MEETING OF THE MILTON TOWNSHIP COMMUNITY MENTAL HEALTH BOARD

July 25, 2023

The special meeting of the Milton Township Community Mental Health Board was called to order by Shannon Hartnett, President of Milton Township Mental Health Board at 6:30 pm, Tuesday, July 25, 2023, at Milton Township, 1492 N. Main Street, Wheaton, IL 60187.

Secretary Murphy completed a roll call.

Members present:

Shannon Hartnett (President)
Kara Murphy (Secretary)
Drew Ellis
Christine Evans
Jae Kwon (arrived late)
Reverend James Shannon
Robert Lyon*
Abby Oliver*

President Hartnett led the Pledge of Allegiance.

President Hartnett opened the floor to Public Comment: None

President Hartnett asked for motion to approve the minutes from June 27, 2023. Trustee Ellis made the motion. Member Evans seconded. All approved. Motion carried.

Old Business:

Manager Hutchins announced that the audit of the Community Mental Health Board finances was successful, and no issues were found, per Patrick Ullrich, Milton Township accountant. Secretary Murphy commended Manager Hutchins on her recordkeeping, noting that Accountant Ullrich shared that there were zero concerns or questions regarding 708 activities cited during course of audit. Member Ellis concurred.

New Business:

Milton Township Clerk, Yadav Nathwani, officially swore in two new Community Mental Health Board members: Robert Lyon and Abby Oliver. The board welcomed the new members.

Six Funding Partners, (UCP Seguin, Ray Graham, Easterseals, Path to Recovery, Teen Parent Connection, and Immigrant Solidarity DuPage) each gave 10-minute presentation to the Board, reporting on their work from the first six months of funding.

Manager Hutchins reported that eleven of the fourteen funding partners' six-month reports have been approved, with three outstanding and needing additional clarification or discussion. The Board discussed the reports. Challenges notable in the first year included delayed project launches due to difficulties staffing positions and township requests to clarify or better delineate project funding to ensure compliance with guidelines specifying that township funds only be used for projects providing tangible benefit to township residents. Secretary Murphy suggested adding an additional question to next year's funding application for new programs seeking more detailed articulation of implementation steps and timeliness. Some funding partners have requested shifts in funding cycle to align with their fiscal year, school year, etc, but board consensus centered on maintaining funding allocations on Milton Award term, currently calendar year as outlined in the contract.

Manager Hutchins reported that the FY2024 funding application will close on August 1st at 11:59 pm. At the time of the meeting, there were nineteen draft applications, with more expected to be completed by the due date. Manager Hutchins reminded that Board member evaluations of the funding applications will need to be completed in August and September through the Foundant portal.

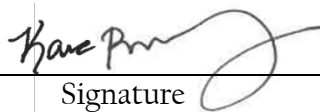
The three-year plan is still under development; updates will be provided to the Board when there is a draft ready for feedback and edits.

Additional discussion of Board member liaisons with funding partners was tabled by President Hartnett and will be discussed when new funding partners for FY2024 are announced.

President Hartnett called for a motion to adjourn the meeting. Member Shannon made the motion. Trustee Ellis seconded. Meeting adjourned at 8:28 pm.

Kara R. Murphy

Printed Name of CMHB Secretary



Signature

Date

Printed Name of CMHB Admin

Signature

Date