

ORDINANCE NO. O-23-2

**MILTON TOWNSHIP  
BUDGET & APPROPRIATION ORDINANCE**

**FILED**  
**APR 28 2023**  
*Jean Kaczmarek*  
DuPage County Clerk

AN ORDINANCE APPROPRIATING FOR ALL TOWN PURPOSES FOR **MILTON TOWNSHIP, DUPAGE COUNTY, ILLINOIS**, FOR THE FISCAL YEAR BEGINNING **April 1, 2023**, AND ENDING **March 31, 2024**.

BE IT ORDAINED BY THE TOWNSHIP BOARD OF **MILTON TOWNSHIP, DuPage COUNTY, ILLINOIS**.

SECTION 1: That the amounts hereinafter set forth, or so much thereof as may be authorized by law, and as may be needed or deemed necessary to defray all expenses and liabilities of **MILTON TOWNSHIP**, be and the same are hereby appropriated for the town purposes of **MILTON TOWNSHIP**, DuPage County, Illinois, as hereinafter specified for the fiscal year beginning **April 1, 2023**, and ending **March 31, 2024**.

SECTION 2: That the following budget containing an estimate of revenues and expenditures is hereby adopted for the following funds:

**TOWN FUND (CORPORATE), GENERAL ASSISTANCE FUND, SPECIAL POLICE DISTRICT FUND, AND CONSOLIDATED MILTON/GLEN ELLYN MOSQUITO ABATEMENT DISTRICT FUND**

SECTION 3: That the amount appropriated for town purposes for the fiscal year beginning April 1, 2023, and ending March 31, 2024, by fund shall be as follows:

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Milton Township Budget Appropriation Ordinance

1. GENERAL TOWN FUND

**BEGINNING BALANCE April 1, 2023** 1,506,131.00

**REVENUES**

Property Tax	2,332,909.30	
Personal Property Replacement Tax	328,893.00	
CERT IGAs	10,000.00	
CERT Misc. & Other Income	7,500.00	
Programs - SOS State Fees	25,000.00	
Programs - State Service Fees	2,800.00	
Miscellaneous Income	1,000.00	
<b>TOTAL REVENUES</b>		<u>2,708,102.30</u>
<b>TOTAL FUNDS AVAILABLE</b>		4,214,233.30

**EXPENDITURES**

<b>1.11 ADMINISTRATION &amp; FACILITIES</b>	1,246,990.00	
<b>1.12 ASSESSOR</b>	1,039,905.00	
<b>1.13 CEMETERIES</b>	58,700.00	
<b>1.14 WEED ORDINANCE ENFORCEMENT</b>	2,000.00	
<b>1.15 CLERK'S OFFICE</b>	2,500.00	
<b>1.16 DEPARTMENT OF PROGRAMS</b>	95,900.00	
<b>1.17 CITIZEN CORPS PROGRAMS</b>	125,474.00	
<b>TOTAL EXPENDITURES/APPROPRIATIONS</b>		2,571,469.00

**ENDING BALANCE March 31, 2024** 3,148,895.30

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**1.11 ADMINISTRATION & FACILITIES**

**PERSONNEL**

Salaries	635,000.00	
Benefits	155,000.00	
Unemployment Insurance	1,750.00	
Social Security/Medicare	48,500.00	
Retirement Contribution - IMRF	21,590.00	
Total Personnel		861,840.00

**CONTRACTUAL SERVICES**

Facility Maintenance	22,000.00	
Professional and Contract Services	57,000.00	
Telephone	5,500.00	
Information Technology	30,000.00	
Public Relations and Printing	15,000.00	
Newsletter	34,000.00	
Organization and Association Dues	14,500.00	
Travel Training & Conferences	14,000.00	
Utilities	13,750.00	
T.O.I.R.M.A. Insurance	41,500.00	
Payroll Services	6,200.00	
Total Contractual Services		253,450.00

**COMMODITIES**

Office & Operating Supplies	14,000.00	
Total Commodities		14,000.00

**CAPITAL OUTLAY**

Non-Capital Improvements	25,000.00	
Total Capital Outlay		25,000.00

**OTHER EXPENDITURES**

Transfer to Capital Projects Fund (Reduce Reserves)	-	
Contingencies	92,000.00	
Misc./Bank Fees	700.00	
Total Other Expenditures		92,700.00

**TOTAL ADMINISTRATION & FACILITIES** **1,246,990.00**

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**1.12 ASSESSOR**

**PERSONNEL**

Salaries	585,900.00	
Health Insurance	117,180.00	
Unemployment Insurance	1,000.00	
Workers Compensation Insurance	11,500.00	
Social Security & Medicare	44,825.00	
Retirement Contribution (IMRF)	20,000.00	
Total Personnel		780,405.00

**Contractual Services**

Maintenance Service-Equipment	2,000.00	
Professional & Other Contracted Services	135,000.00	
Postage	1,000.00	
Internet & Telephone	8,500.00	
Dues	4,000.00	
Training, Meeting & Conferences	5,000.00	
Mileage	14,000.00	
Total Contractual Services		169,500.00

**COMMODITIES**

Office Supplies	43,000.00	
Contracted Software/Licenses	7,000.00	
Total Commodities		50,000.00

**CAPITAL OUTLAY**

Equipment (purchase or lease)	10,000.00	
Computer Equipment	20,000.00	
Total Capital Outlay		30,000.00

**OTHER EXPENTITURES**

Miscellaneous Expense	10,000.00	
Total Other Expenditures		10,000.00

**Total Assessor** **1,039,905.00**

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**1.13 CEMETERIES**

**CONTRACTUAL SERVICES**

Maintenance Services	25,000.00	
Public Events	8,000.00	
Professional and Specialist Services	4,700.00	
Total Contractual Services		37,700.00

**COMMODITIES**

Invitations, Mailings and Postage	6,000.00	
Total Commodities		6,000.00

**CAPITAL OUTLAY**

Non-Capital Improvements	15,000.00	
Total Capital Outlay		15,000.00

**Total Cemeteries** **58,700.00**

**1.14 WEED ORDINANCE ENFORCEMENT**

Operating Expenses	2,000.00	
<b>Total Weed Ordinance Enforcement</b>		<b>2,000.00</b>

**1.15 CLERK'S OFFICE**

**CONTRACTUAL SERVICES**

Operating Expenses	2,000.00	
Information Technology	500.00	
Total Contractual		2,500.00

**TOTAL CLERK'S OFFICE** **2,500.00**

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**1.16 DEPARTMENT OF PROGRAMS**

**PERSONNEL**

S.A.L.T. Salaries	11,500.00	
<b>Total Personnel</b>		11,500.00

**CONTRACTUAL SERVICES**

Seniors and Disabled Transportation	8,000.00	
Public Events	8,000.00	
Community Outreach	2,000.00	
Youth Scholarship	15,000.00	
S.A.L.T. Operating Expenses	22,000.00	
S.O.S. State Fees	26,000.00	
<b>Total Contractual Services</b>		81,000.00

**COMMODITIES**

Fuel and Vehicle Maintenance	2,000.00	
<b>Total Commodities</b>		2,000.00

**OTHER EXPENDITURES**

Operating Expenses	1,400.00	
<b>Total Other Expenditures</b>		1,400.00

**TOTAL DEPARTMENT OF PROGRAMS**

**95,900.00**

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**1.17 CITIZEN CORPS / C.E.R.T. PROGRAMS**

**PERSONNEL**

Salaries	79,000.00	
Social Security/Medicare	6,197.00	
I.M.R.F. expense	2,754.00	
Unemployment Insurance	223.00	
Benefits	-	
Total Personnel		88,174.00

**CONTRACTUAL SERVICES**

Telephone/Fax/Internet	300.00	
Promotion & Advertising	10,000.00	
Total Contractual Services		10,300.00

**COMMODITIES**

Office Supplies & Postage	1,000.00	
Fuel and Vehicle Maintenance	500.00	
CERT Basic Training Supplies/Expenses	13,000.00	
CERT Advanced Training & Exercises	12,000.00	
Total Commodities		26,500.00

**CAPITAL OUTLAY**

Computers, Peripherals & Software	500.00	
Total Capital Outlay		500.00

**TOTAL CITIZEN CORPS PROGRAM** 125,474.00

**TOTAL TOWN FUND EXPEDITURES** 2,571,469.00

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**2. General Assistance Fund**

**Beginning Balance April 1, 2023** **308,340.08**

**Revenues**

Property Tax	200,000.00
Grants/Funding Awards	-
Miscellaneous Income	-

**TOTAL REVENUES:** **200,000.00**

**TOTAL FUNDS AVAILABLE** **508,340.08**

**EXPENDITURES**

2.11 ADMINISTRATION	224,750.00
2.12 EMERGENCY ASSISTANCE	54,000.00
2.13 GENERAL ASSISTANCE	22,500.00
2.14 OTHER EXPENDITURES	500.00

**TOTAL EXPENDITURES/APPROPRIATIONS** **301,750.00**

**ENDING BALANCE March 31, 2024** **206,590.08**

**2.11 ADMINISTRATION**

**PERSONNEL**

Salaries	147,000.00
Benefits	23,500.00
Unemployment Insurance	400.00
Social Security & Medicare	11,250.00
Retirement Contribution - IMRF	4,900.00
Total Personnel	<b>187,050.00</b>

**CONTRACTUAL SERVICES**

Public Relations and Advertising	6,500.00
Telephone	3,500.00
Travel, Training & Seminars	1,500.00
Information Technology	5,000.00
Facility Maintenance	3,500.00
Utilities	2,500.00
Payroll Services	1,700.00
Professional and Contract Services	10,000.00
Total Contractual Services	<b>34,200.00</b>



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**COMMODITES**

Office & Operation Expense	2,500.00	
Fuel and Vehicle Maintenance	1,000.00	
Total Commodities		3,500.00

**TOTAL ADMINISTRATION** 224,750.00

**2.12 EMERGENCY ASSISTANCE**

Physician Services	-	
Hospital Service-In Patient & Out Patient	-	
Drugs	-	
Other Medical Services	-	
Funeral & Burial Services	-	
Shelter	40,000.00	
Utilities	13,000.00	
Food	250.00	
Travel (Including Gas)	250.00	
Clothing	250.00	
Transients	250.00	
<b>TOTAL EMERGENCY ASSISTANCE</b>		<b>54,000.00</b>

**2.13 GENERAL ASSISTANCE**

Flat Grant	20,000.00	
Medical/Drugs/Dental	2,500.00	
<b>TOTAL GENERAL ASSISTANCE</b>		<b>22,500.00</b>

**2.14 OTHER EXPENDITURES**

Misc/Bank Fees	500.00	
<b>TOTAL OTHER EXPENDITURES</b>		<b>500.00</b>

**TOTAL GENERAL ASSISTANCE FUND  
EXPENDITURES/APPROPRIATIONS** 301,750.00

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**3. SPECIAL POLICE DISTRICT**

<b>BEGINNING BALANCE April 1, 2023</b>		<b>123,684.06</b>
<b>REVENUES</b>		
Property Tax	451,737.10	
Interest Income		
<b>TOTAL REVENUES</b>		<b>451,737.10</b>
<b>TOTAL FUNDS AVILABLE</b>		<b>575,421.16</b>
<b>TOTAL EXPEDITURES/APPROPRIATIONS</b>		<b>451,071.73</b>
<b>ENDING BALANCE March 31, 2024</b>		<b>124,349.43</b>
<b>CONTRACTUAL SERVICES</b>		
DuPage County Special Police	389,821.73	
Total Contractual Services		389,821.73
<b>COMMODITIES</b>		
Miscellaneous Expense	500.00	
Telephone	750.00	
Cohtingencies	60,000.00	
Total Commodities		61,250.00
<b>TOTAL EXPENDITURES/APPROPRIATIONS</b>		
<b>SPECIAL POLICE DISTRCT FUND</b>		<b>451,071.73</b>

**4. CONSOLIDATED MILTON/GLEN ELLYN MOSQUITO**  
**ABATEMENT DISTRICT FUND**

<b>BEGINNING BALANCE April 1, 2023</b>		<b>352,986.90</b>
<b>REVENUES</b>		
Property Tax	265,003.34	
Interest Income		
<b>TOTAL REVENUES</b>		<b>265,003.34</b>
<b>TOTAL FUNDS AVAILABLE</b>		<b>617,990.24</b>
<b>TOTAL EXPENDITURES/APPROPRIATIONS</b>		<b>264,400.00</b>

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ENDING BALANCE March 31, 2024 353,590.24

EXPENDITURES:

CONTRACTUAL SERVICES

Mosquito Abatement Services	240,000.00
Miscellaneous Expense	400.00
Contingencies	24,000.00

TOTAL EXPENDITURES/APPROPRIATIONS 264,400.00

5. CAPITAL PROJECTS FUND

BEGINNING BALANCE APRIL 1, 2023 541,989.63

REVENUES

Operating Fund Balance Transfer	-
Insurance Claim Payout	-
Interest Income	-
Grant and Funding Awards	-

TOTAL REVENUES -

TOTAL FUNDS AVAILABLE 541,989.63

TOTAL EXPENDITURES/APPROPRIATIONS 240,000.00

ENDING BLANCE March31, 2024 301,989.63

EXPENDITURES/APPROPRIATIONS:

CAPITAL OUTLAY

Cemetery Gates	10,000.00
Flooring	50,000.00
Drywall Repairs	10,000.00
Electronic Sign	15,000.00
Generator	80,000.00
Windows	75,000.00

EXPENDITURES/APPROPRIATIONS 240,000.00

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**6. VEHICLE REPLACEMENT FUND**

<b>BEGINNING BALANCE April 1, 2023</b>		<b>19,305.00</b>
<b>REVENUES</b>		
Town Fund Vehicle Depreciation Payments	3,249.12	
Other Fund Vehicle Replacement Payments	-	
Interest Income	-	
Grant and Funding Awards	-	
<b>TOTAL REVENUES</b>	<b>3,249.12</b>	
<b>TOTAL FUNDS AVAILABLE</b>		<b>22,554.12</b>
<b>TOTAL EXPENDITURES/APPOPRIATIONS</b>		<b>-</b>
<b>ENDING BALANCE March 31, 2024</b>		<b>22,554.12</b>

**7. COMMUNITY MENTAL HEALTH FUND**

<b>BEGINNING BALANCE April 1, 2023</b>		<b>383,722.77</b>
<b>REVENUES</b>		
Property Tax	848,097.30	
Grants/Funding Awards	-	
Interest Income	-	
<b>TOTAL REVENUES:</b>	<b>848,097.30</b>	
<b>TOTAL FUNDS AVAILABLE</b>		<b>1,231,820.07</b>
<b>EXPENDITURES</b>		
7.11 ADMINISTRATION	65,797.00	
7.12 COMMUNITY FUNDING AWARDS	756,448.00	
7.13 OTHER EXPENDITURES	20,000.00	
<b>TOTAL EXPENDITURES/APPROPRIATIONS</b>		<b>842,245.00</b>
<b>ENDING BALANCE March 31, 2024</b>		<b>389,575.07</b>

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**7.11 ADMINISTRATION**

**PERSONNEL**

Grant Manager	30,000.00	
Administrative Support	3,750.00	
Accounting Support	7,500.00	
Total Personnel		41,250.00

**CONTRACTUAL SERVICES**

Audit Costs	2,673.00	
Grants Mgmt.	4,000.00	
Software and Computer Supplies	1,176.00	
Office Supplies	600.00	
Dues and Subscriptions	3,369.00	
Legal	4,000.00	
Travel and Food	300.00	
Wed and Social Media	3,124.00	
Facility Maintenance	762.00	
Telecom	1,020.00	
Utilities	1,023.00	
Insurance	2,500.00	
Total Contractual Services		24,547.00

**TOTAL ADMINISTRATION 65,797.00**

**7.12 COMMUNITY FUNDING**

**CONTRACTUAL SERVICES**

Annual Awards/Community Service Contract	750,000.00	
MInigrants/Professional Education	6,448.00	
Total Contractual Services		756,448.00

**TOTAL COMMUNITY FUNDING AWARDS 756,448.00**

**7.13 Other Expenditures**

Contingency/Funds Held in Reserve	20,000.00	
<b>TOTAL OTHER EXPENDITURES</b>		<b>20,000.00</b>

**TOTAL COMMUNITY MENTAL HEALTH FUND 842,245.00**

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**EXPENDITURES/APPROPRIATIONS**

**TOTAL EXPENDITURES/APPROPRIATIONS**

1. GENERAL TOWN FUND (Corporate)	2,571,469.00	
2. GENERAL ASSISTANCE FUND (Public Assistance)	301,750.00	
3. SPECIAL POLICE DISTRICT FUND	451,071.73	
4. CONSOLIDATED MILTON/GLEN ELLYN MOSQUITO ABATEMENT DISTRICT FUND	264,400.00	
5. CAPITAL PROJECTS FUND	240,000.00	
6. VEHICLE REPLACEMENT FUND	22,554.12	
7. COMMUNITY MENTAL HEALTH FUND	842,245.00	
<b>TOTAL EXPENDITURES/APPROPRIATIONS TOWN FUND</b>		<b>4,693,489.85</b>

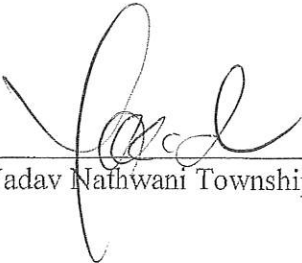
SECTION 5: That each appropriated fund shall be divided among the several objects and purposes specified, and in the particular amounts stated for each fund respectively in Section 2, constituting the total appropriations in the amount of **Four Million Six Hundred Ninety Three Thousand Four Hundred Eighty Nine and 85/100 Dollars (\$4,693,489.85)** for the fiscal year **beginning April 1, 2023, and ending March 31, 2024.**

SECTION 6: That Section 3 shall be and is a summary of the annual Appropriation Ordinance of this Township, passed by the Township Board as required by law and shall be in full force and effect from and after this date.

SECTION 7: That a certified copy of this Budget & Appropriation Ordinance shall be filed with the County Clerk within 30 days after adoption. \_\_\_\_\_

ADOPTED this 14<sup>th</sup> day of March, 2023, pursuant to a roll call vote of the Township Board of MILTON TOWNSHIP, DUPAGE County, Illinois.

<u>TOWNSHIP BOARD</u>	<u>AYE</u>	<u>NAY</u>	<u>ABSENT</u>
Jeff Castle, Trustee	<u>✓</u>	_____	_____
Drew Ellis, Trustee	<u>✓</u>	_____	_____
Joe Soto, Trustee	<u>✓</u>	_____	_____
Dan Milinko, Trustee	<u>✓</u>	_____	_____
John Monino, Chairman	<u>✓</u>	_____	_____

  
 \_\_\_\_\_  
 Yadav Nathwani Township Clerk

  
 \_\_\_\_\_  
 Chairman

**FILED**  
 APR 28 2023  
  
 DuPage County Clerk