

REGULAR MEETING OF THE MILTON TOWNSHIP BOARD

June 22, 2022

A Regular Meeting for the Milton Township Board was held in the Board Room of the Milton Town Hall, 1492 N. Main Street, Wheaton Illinois, on Tuesday, June 21, 2022, for the audit of the town bills followed immediately by a business meeting.

Board Members Present: Chairman John Monino, Clerk Yadav “Nick” Nathwani, Trustees, Jeff Castle, Drew Ellis, and Dan Milinko, and Joe Soto. Guests Signed in: Paula McGowen, Chuck Smith, Rita Neri, Brad Porter, Trish Billings, Larry Pitts, and Jack B.

The business meeting was called to order by Chairman Monino at 6:30 P.M. Rita Neri led the Pledge of Allegiance. A quorum was present and acting and due notice had been posted in compliance with the Open Meetings Act.

Trustee Soto, seconded by Trustee Ellis, to approve the agenda as presented. On voice vote, all those present voted aye. The motion passed.

Trustee Ellis moved, seconded by Trustee Castle, to approve the minutes from the Regular meeting May 10, 2022. On a voice vote, all those present voted aye. The motion passed.

Having concluded the audit of the Township bills in the earlier segment of the meeting, Trustee Castle moved, seconded by Trustee Soto that the bills having been audited be paid and charged to the proper accounts, and certificates of accounts be filed by the Clerk for inspection by the citizens of the Township. Following discussion, on a roll call vote: Trustee Castle, Ellis, Milinko, Soto and Chairman Monino. The motion passed.

Public Forum

- a. None

Chairman’s Report:

- General Assistance Dept & Food Pantry – Chairman Monino stated that Barry Kolanowski has done a fantastic job with the Food Pantry and mentioned that Barry would brief the board later on.
- Introduction of prospective Ethics Board Members – Chairman Monino introduced Jack Boepple, Rita Neri, and Judith Jenz to the board. Mr. Monino mentioned that the Township Ethics Commission was created years ago to comply with Illinois State law. Chairman Monino passed out a brief fact sheet on each member and mentioned that if there is a complaint filed that it is the commissions duty to investigate the complaint. Trustee Castle moved, seconded by Trustee Milinko to table any action until further notice. On a roll call vote: Trustee Caslte, Ellis, Milinko, and Soto voted yes, Chairman Monino, no. The motion passed.

- Town Hall Security – Chairman Monino brought 3 minor incidents to the board’s attention. Chairman Monino explained a process which should help cut down on any incidents going forward. He also requested bids to enhance the Township’s security.
- Misc./Other – Chairman Monino mentioned that Town side employees would receive a 5% raise, retroactive to April 1st if an employee has completed one year of service.

Officials & Committee Reports:

- A. Town Clerk – Clerk Nathwani mentioned that Andrea Z. has done a fantastic job as Deputy Clerk. He also mentioned that he and Andrea are attending a bid opening at the highway department on Wednesday, June 22nd.
- B. CERT – Trish filled in for CERT Director Marty Keller. Trish mentioned that CERT is in week 16 of 20 of events. Since the last township meeting, CERT has participated in 8 events including RibFest. CERT provided 605 hours of service to Ribfest. Trish also mentioned that the next CERT class has 13 signs ups and that the concert series in Wheaton starts this weekend.
- C. Seniors Committee – Chairman Smith mentioned that he was able to help a senior that was behind on rent. After seeing her living arrangements, he is also trying to help her find a better place to live. Chairman Smith mentioned that SNAP benefits aren’t keeping up with inflation. As a result, seniors are having a hard time purchasing food on their weekly budgets or paying their utility bills. The next event for SALT will be October 8th, it's largest event, the senior auto inspection. Chairman Smith was also excited to announce that all three police departments are attending SALT Meetings: Village of Glen Ellyn, City of Wheaton, and the Sheriff’s office.
- D. Cemeteries Authority – Chairman Monino mentioned the repair of the well at St. Stephen is in process. Trustee Elliss invited the board and the public to a event that will take place at Pleasant Hill Cemetery, July 2nd, at 11:00 am.
- E. Food Pantry – Barry Kolanowski mentioned that things are going very well for the township food pantry. He mentioned that U of I have been sending him recipes to add to anyone picking up food from the pantry. He commended Wal Mart, as a great company to work with for donations for the food pantry. He mentioned that sometimes the food pantry has too much food and that a cooler would help extend the life of donated food.
- F. Trustee Comments – Trustee Castle inquired on the status of the new township website. Office Manger Heinz mentioned that he has a draft of the website and is waiting on a few items to be updated before going live. Trustee Milinko mentioned that he was happy to see the audit complete. He asked Chairman Monino and Township administration to be more proactive of the auditor’s request going forward. Trustee Soto commended the highway department in being proactive in their needs for this fiscal year. Since the highway department was planning ahead, the township was able

to save some dollars. Trustee Ellis mentioned that he received a flyer from the Mosquito Abatement District and asked if the Township should do the same thing.

New Business:

- A. Approval of Audit and Presentation from Lauterbach and Amen – Brad Porter joined the board from Lauterbach and Amen. Brad mentioned that he oversees the township audit. He presented audit financials to the board of trustees and recognized John, Alex, and Patrick’s hard work. Brad mentioned that there were not any material deficiencies, and that they were happy to issue an unmodified opinion of the township financials. Brad briefly reviewed specific statements to the board and recommendations from his firm. Trustee Ellis motioned to accept the auditors report, seconded by Trustee Castle, on a roll call vote, the motion passed.
- B. Approval of contract for newsletter – Chairman Monino led the board in a discussion comparing quotes of vendors for the township news letter. Mr. Monino mentioned that the cheapest vendor was Axiom Media Group for \$30,000. Mr. Monino also said that he requested references from Axiom which he verified. Trustee Soto motioned to accept the bid from Axiom Media Group, seconded by Trustee Ellis. On a roll call vote, the motion passed.
- C. Approval of Fund Balance Policy – Trustee Ellis led the board in a discussion and introduced Ordinance O-22-3, “Fund Balance Ordinance.” Trustee Ellis mentioned that passing this ordinance would address one of the issues mentioned by the auditor. Trustee Castle motioned to adopt Ordinance O-22-3, Fund Balance Ordinance, seconded by Trustee Milinko. On a roll call vote, the motion passed.

Having concluded the Business Meeting at 7:28 P.M., Trustee Soto moved, seconded by Trustee Ellis to adjourn the June 21, 2022, Township Meeting. On a voice vote, all those present voted ayes. The motion passed.

The meeting retired at 7:28 P.M.

The meeting stands adjourned.

Yadav “Nick” Nathwani, Township Clerk

Date minutes were approved _____