

REGULAR MEETING OF THE MILTON TOWNSHIP COMMUNITY MENTAL HEALTH BOARD
NOVEMBER 23, 2021

The regular meeting of the Milton Township Community Mental Health Board was called to order by Shannon Hartnett, President of Milton Township Mental Health Board at 6:30pm, Tuesday, November 23, 2021 at the Milton Town Hall, 1492 N. Main Street, Wheaton, Illinois.

Present were the following members:

Shannon Hartnett (President)
Kara Murphy (Secretary)
Reverend James Shannon
Stephanie Linares-Hood
Christine Evans
Jae Kwon

Absent: Drew Ellis

Call to Order – Roll Call: President Hartnett called the meeting to order at 6:30pm

Pledge of Allegiance: President Hartnett led the Pledge of Allegiance.

Approval of Minutes: President Hartnett asked for a motion to approve the minutes. Member Shannon motioned and Secretary Murphy seconded the motion. Secretary Murphy completed a roll call vote. All present voted in favor. Member Linares-Hood abstained.

Public Comment: None

Old Business:

Board entertained discussion of budget and the outcome of recommendations to Township Board of Directors regarding tax levy.

Board discussed community needs assessment (CNA), noting that the materials created to support levy recommendations could be reformatted to represent the quantitative components of a CNA. It was suggested that additional community meetings offering qualitative feedback could further enrich the CNA; the feedback offered by public comment during the levy process was a helpful start to that effort. The board agreed that knowing what the community feels is most needed would be helpful to deliberations.

Given levy recommendations, the discussion noted that the board would have to make difficult decisions about how to establish a funding philosophy consistent with available resources and balancing administrative costs and available funding awards. Upcoming meetings would need to establish staffing plans. For board consideration; do we identify administrative costs and then figure out grants or do we

organize our budget the other way around – Where do we start? Do we prioritize existing projects or new project funding. Do we want to give more significant funding to a smaller number of agencies, or vice versa? How do we measure impact? Should funding be allocated proportionally to particular issues (mental health, substance use disorder, services for individuals with disabilities. How do we communicate our plans and results to the community? How do we ensure a web and social media presence?

New Business:

Board discussion of budget continued, with understanding that this discussion would support a future vote. One of the first issues that would need to be resolved was how to staff the 708 Board and what costs needed to be applied to overhead. Board requested more information about fixed costs within township administration. President Hartnett provided background on how Hanover Park Township operated their 708 and board processes.

Board asked for additional clarification on impact of PTELL on future funding allocation. Board members explored whether there might be additional sources of funding which might expand impact of 708 Board.

Another critical element that will need to be established in next few meetings is the timeline for application launch, due dates, and awards timeline. President Hartnett and Secretary Murphy will work with township colleagues to create some forecasting documents to aid this discussion in January meeting.

President Hartnett presented the board with a resolution for approval, Resolution 708R-21. Resolution establishes guidelines and limits for public comment, consistent with Milton Township Guidelines. President Hartnett asked for a motion. Member Linares-Hood made a motion to approve Resolution 708R-21 as written, seconded by Member Kwon. All members voted in favor with not abstentions or opposition. Secretary Murphy complete roll call. Resolution 708R-21 passed.

Discussion complete, President Hartnett asked for a motion for adjournment – Member Evans, seconded by Secretary Murphy. On a voice vote, all Members voted “aye”. The motion carried. Meeting was adjourned at 7:20pm.

Printed Name of Signatory

Signature

Date