

MILTON TOWNSHIP BOARD

Resolution No. 708R-21-1

AMENDMENT TO RESOLUTION TO APPROVE PUBLIC COMMENT GUIDELINES

WHEREAS, the Illinois General Assembly enacted Public Act 96-1473, which amends the Open Meetings Act (the "Act"), 5 ILCS 120/1 et. Seq., effective November 23, 2021; and

WHEREAS, the Act requires that each public body allow any person to address the public officials under rules established by the public body.


NOW, THEREFORE, IT IS HEREBY RESOLVED by the Chairman and Community Mental Health Board of Milton Township, DuPage County, Illinois as follows:

Section 1: The Public Comment Guidelines attached hereto are hereby adopted.


Section 2: Copies of the Public Comment Guidelines shall be posted on the bulletin board In the Township website, and shall be made available along with the Agenda at each Township meeting.

Section 3: The Amendment shall be effective upon passage.

Dated: 11/23/21

X 

Shannon Hartnett
CMHB Chairman

X 

Kara Murphy
CMHB Secretary

Ayes: 6

Nays: 0

Absent 1

**MILTON TOWNSHIP
PUBLIC COMMENT GUIDELINES**

1. The Agenda for all regular meetings shall include "Public Comments". The Agenda for special meetings may include "Public Comments".
2. Any person wishing to make a public comment shall state their name and address for the record.
3. Public comments shall be limited to 3 minutes, unless extended by a vote of the Board. Speakers may submit written comments in lieu of verbal comments, or to supplement their verbal comments.
4. Public comments at a regular meeting may be related to any subject. Public comments at special meetings shall be limited to topics on the agenda.
5. Public comments shall be made in a civil and courteous manner, and shall not include vulgar, hostile, threatening or disruptive comments.
6. Groups of speakers on the same subject shall select a representative speaker in order to avoid repetition.
7. Township Officials may, but are not required, to answer questions or respond to public comments at the meeting.
8. The CMHB Chairman or presiding officer may, but is not required, to allow public comments during the discussion of topics on the agenda.
9. Respect for the duties of the CMHB and for the democratic process will be adhered to. In this regard, civility and sense of decorum will be strictly followed. All speakers must address their comments to the Board. Comments that are personally condescending will not be permitted. Speakers shall be courteous and should not make statements that are personally disrespectful to members of the Community Mental Health Board or Township employees.
10. Public comments shall not be quoted or described in detail in the Minutes of the meeting, but the name of the speaker and topic may be included. Written materials submitted during public comment shall not be part of the minutes.
11. The CMHB Chairman or presiding officer may halt or suspend public comment due to non-compliance with these guidelines, and may defer the completion of public comments to the next meeting due to the number of speakers or other reasonable grounds.

Adopted: _____ 11/23/21