

ORDINANCE NO. O-20-1

FILED
APR 03 2020

**MILTON TOWNSHIP
BUDGET & APPROPRIATION ORDINANCE**

Jean Kaczmarek
DuPage County Clerk

AN ORDINANCE APPROPRIATING FOR ALL TOWN PURPOSES FOR MILTON TOWNSHIP, DuPAGE COUNTY, ILLINOIS, FOR THE FISCAL YEAR BEGINNING April 1, 2020, AND ENDING March 31, 2021.

BE IT ORDAINED BY THE TOWNSHIP BOARD OF MILTON TOWNSHIP, DuPAGE COUNTY, ILLINOIS.

SECTION 1: That the amounts hereinafter set forth, or so much thereof as may be authorized by law, and as may be needed or deemed necessary to defray all expenses and liabilities of MILTON TOWNSHIP, be and the same are hereby appropriated for the town purposes of MILTON TOWNSHIP, DuPage County, Illinois, as hereinafter specified for the fiscal year beginning April 1, 2020, and ending March 31, 2021.

SECTION 2: That the following budget containing an estimate of revenues and expenditures is hereby adopted for the following funds:

TOWN FUND (CORPORATE), GENERAL ASSISTANCE FUND, SPECIAL POLICE DISTRICT FUND, AND CONSOLIDATED MILTON/GLEN ELLYN MOSQUITO ABATEMENT DISTRICT FUND

SECTION 3: That the amount appropriated for town purposes for the fiscal year beginning April 1, 2020, and ending March 31, 2021, by fund shall be as follows:

1. GENERAL TOWN FUND

BEGINNING BALANCE	April 1, 2020		1,896,400
REVENUES			
Property Tax		2,060,000	
Personal Property Replacement Tax		90,000	
Interest Income		1,000	
CERT IGAs		28,000	
Illinois/other Grants (new)		65,000	
CERT Misc. & Other Income		6,000	
TOTAL REVENUES			<u>2,250,000</u>
TOTAL FUNDS AVAILABLE			4,146,400
EXPENDITURES			
1.11 ADMINISTRATION & BUILDING		1,714,200	
1.12 ASSESSOR		984,848	
1.13 CEMETERIES		33,000	
1.14 WEED ORDINANCE ENFORCEMENT		2,500	
1.15 SOCIAL SERVICE PROGRAM (YOUTH)		40,000	
1.16 SENIORS PROGRAM (S.A.L.T.)		60,000	
1.17 CITIZEN CORPS PROGRAM		<u>75,448</u>	
TOTAL EXPENDITURES/APPROPRIATIONS			<u>2,909,996</u>

MILTON TOWNSHIP BUDGET & APPROPRIATION ORDINANCE NO. O-20-1

ENDING BALANCE March 31, 2021 1,236,404

1.11 ADMINISTRATION & BUILDING

PERSONNEL

Salaries	500,000	
Health Insurance	140,000	
Unemployment Insurance	3,000	
Social Security & Medicare	38,250	
Retirement Contribution - IMRF	<u>39,850</u>	
Total Personnel		721,100

CONTRACTUAL SERVICES

Maintenance Service-Building	76,000	
Maintenance Service-Equipment	2,500	
Accounting Service	6,500	
Legal Service	25,000	
Postage	1,000	
Telephone	3,000	
Information Technology	10,000	
Publishing & Printing	1,500	
Dues & Subscriptions	10,000	
Travel, Training, & Meetings	5,000	
Utilities	12,500	
T.O.I.R.M.A. Insurance	35,500	
Payroll Service	5,000	
Public Relations/Newsletter	26,000	
Township Election Expense	500	
Total Contractual Services		220,000

COMMODITIES

Office & Operating Supplies	5,000	
Copier Supplies	1,000	
Petty Cash	<u>100</u>	
Total Commodities		6,100

CAPITAL OUTLAY

Equipment	4,000	
Building & Site Improvements	<u>30,000</u>	
Total Capital Outlay		34,000

OTHER EXPENDITURES

One Time Transfer to R&B (reduce reserves)	500,000	
Contingencies	220,000	
Senior & Disabled Transportation	<u>13,000</u>	
Total Other Expenditures		<u>733,000</u>

TOTAL ADMINISTRATION & BUILDING 1,714,200

1.12 ASSESSOR

PERSONNEL

Salaries	540,000	
----------	---------	--

MILTON TOWNSHIP BUDGET & APPROPRIATION ORDINANCE NO. O-20-1

Health Insurance	104,000	
Unemployment Insurance	1,000	
Workers Compensation Insurance (portion TOIRMA)	10,000	
Social Security & Medicare Contribution	41,310	
Retirement Contribution (IMRF)	<u>43,038</u>	
Total Personnel		739,348
CONTRACTUAL SERVICES		
Maintenance Service-Equipment	2,000	
Professional & Other Contracted Services	131,000	
Postage	1,000	
Internet & Telephone	8,000	
Dues	4,000	
Training, Meetings & Conferences	12,000	
Mileage	5,000	
Contracted Software/Licenses	<u>44,500</u>	
Total Contractual Services		207,500
COMMODITIES		
Office Supplies	<u>6,000</u>	
Total Commodities		6,000
CAPITAL OUTLAY		
Equipment (purchase or lease)	10,000	
Computer Equipment	<u>20,000</u>	
Total Capital Outlay		30,000
OTHER EXPENDITURES		
Miscellaneous Expense	<u>2,000</u>	
Total Other Expenditures		<u>2,000</u>
TOTAL ASSESSOR		984,848

1.13 CEMETERIES

PERSONNEL		
Stipends for Cemetery Board	<u>3,000</u>	
Total Personnel		3,000
CONTRACTUAL SERVICES		
Maintenance Service	19,700	
Public Events	6,500	
Total Contractual Services		26,200
COMMODITIES		
Office Supplies & Postage	<u>500</u>	
Total Commodities		500
CAPITAL OUTLAY		
Fences	2,500	
Markers, Gravestones, & Other Capital Items	800	
Total Capital Outlay		3,300
TOTAL CEMETERIES		33,000

MILTON TOWNSHIP BUDGET & APPROPRIATION ORDINANCE NO. O-20-1

1.14 WEED ORDINANCE ENFORCEMENT

Landscaping & Other Expenses	2,500	
1.TOTAL WEED ORDINANCE ENFORCEMENT		2,500

1.15 SOCIAL SERVICE PROGRAMS

CONTRACTUAL SERVICES

Youth Committee Scholarships/Grants	20,000	
Grants to Non-Profits (vocational, educational, etc. Youth Plus)	20,000	
Total Contractual Services		40,000

TOTAL SOCIAL SERVICE PROGRAMS		40,000
--------------------------------------	--	---------------

1.16 SENIORS PROGRAMS

S.A.L.T. PROGRAM

PERSONNEL

Salaries	10,000	
Total Personnel		10,000

CONTRACTUAL SERVICES

Operating Expense	25,000	
Total Contractual Services		25,000

SENIORS GRANT PROGRAM (new)

Operating Expenses (grants)	25,000	
Total Grants		25,000

TOTAL SENIORS PROGRAMS		60,000
-------------------------------	--	---------------

1.17 CITIZEN CORPS / C.E.R.T. PROGRAM

PERSONNEL

Salaries Staff	32,000	
Social Security & Medicare	2,448	
Total Personnel		34,448

CONTRACTUAL SERVICES

Telephone/Fax/Internet Access	300	
General Promotion & Advertising	9,000	
Total Contractual Services		9,300

COMMODITIES

Office Supplies & Postage	1,500	
Fuel, oil, misc. (van, generators, etc.)	700	
CERT Basic Training Supplies/Expenses	14,000	
CERT Advanced Training & Exercises	<u>10,000</u>	
Total Commodities		26,200

CAPITAL OUTLAY

Van & Equipment replacement reserve	5,000	
-------------------------------------	-------	--

MILTON TOWNSHIP BUDGET & APPROPRIATION ORDINANCE NO. O-20-1

Computers, Peripherals & Software	500	
Total Capital Outlay		5,500
TOTAL CITIZEN CORPS PROGRAM		75,448
TOTAL TOWN FUND EXPENDITURES		2,909,996

2. GENERAL ASSISTANCE FUND

BEGINNING BALANCE April 1, 2020		385,144
REVENUES		
Property Tax	56,800	
Interest Income	40	
TOTAL REVENUES:		<u>56,840</u>
TOTAL FUNDS AVAILABLE		441,984
EXPENDITURES		
2.11 ADMINISTRATION	152,851	
2.12 EMERGENCY ASSISTANCE	71,508	
2.13 GENERAL ASSISTANCE	30,000	
2.14 OTHER EXPENDITURES	<u>1</u>	
TOTAL EXPENDITURES/APPROPRIATIONS		<u>254,360</u>
ENDING BALANCE March 31, 2021		187,624

2.11 ADMINISTRATION

PERSONNEL		
Salaries	82,000	
Health Insurance	48,741	
Unemployment Insurance	300	
Social Security & Medicare	6,273	
Retirement Contribution - IMRF	6,535	
Total Personnel		143,849
CONTRACTUAL SERVICES		
Maintenance Services - Equipment	300	
Fuel, Maintenance, misc. (van)	100	
Legal Service	1	
Postage	500	
Telephone	2,500	
Travel, Training & Seminars	1,500	
Total Contractual Services		4,901
COMMODITIES		
Office & Operating Supplies	1,500	
Computer Software	<u>1,500</u>	
Total Commodities		3,000

CAPITAL OUTLAY

MILTON TOWNSHIP BUDGET & APPROPRIATION ORDINANCE NO. O-20-1

Copier	1	
Computers, Peripherals & Misc. Technology	750	
Fax Machine	100	
Total Capital Outlay		851
OTHER EXPENDITURES		
Miscellaneous Expense	<u>250</u>	
Total Other Expenditures		<u>250</u>
TOTAL ADMINISTRATION		152,851

2.12 EMERGENCY ASSISTANCE

Physician Service	1	
Hospital Service-In Patient & Out Patient	1	
Drugs	1	
Other Medical Services	1	
Funeral & Burial Service	1	
Shelter	50,000	
Utilities	20,000	
Food	1,500	
Travel (including gas)	1	
Clothing	1	
Transients	<u>1</u>	
TOTAL EMERGENCY ASSISTANCE		71,508

2.13 GENERAL ASSISTANCE

Flat Grant	20,000	
Medical/Drugs/Dental	10,000	
TOTAL GENERAL ASSISTANCE		30,000

2.14 OTHER EXPENDITURES

Miscellaneous Expense / Contingencies	<u>1</u>	
TOTAL OTHER EXPENDITURES		1

TOTAL GENERAL ASSISTANCE FUND EXPENDITURES/APPROPRIATIONS		254,360
--	--	----------------

3. SPECIAL POLICE DISTRICT FUND

BEGINNING BALANCE April 1, 2020		94,216
REVENUES		
Property Tax	387,540	
Interest Income	1	
TOTAL REVENUES		<u>387,541</u>
TOTAL FUNDS AVAILABLE		481,757
TOTAL EXPENDITURES/APPROPRIATIONS		<u>416,442</u>
ENDING BALANCE March 31, 2021		65,315

MILTON TOWNSHIP BUDGET & APPROPRIATION ORDINANCE NO. O-20-1

EXPENDITURES:

CONTRACTUAL SERVICES

DuPage County Special Police	414,942	
Total Contractual Services		414,942

COMMODITIES

Miscellaneous Expense	500	
Telephone	500	
Contingencies	<u>500</u>	
Total Commodities		1,500

TOTAL EXPENDITURES/APPROPRIATIONS SPECIAL POLICE DISTRICT FUND		416,442
---	--	----------------

4. CONSOLIDATED MILTON/GLEN ELLYN MOSQUITO ABATEMENT DISTRICT FUND

BEGINNING BALANCE April 1, 2020		276,544
--	--	----------------

REVENUES

Property Tax	234,486	
Interest Income	<u>10</u>	

TOTAL REVENUES		<u>234,496</u>
-----------------------	--	-----------------------

TOTAL FUNDS AVAILABLE		511,040
------------------------------	--	----------------

TOTAL EXPENDITURES/APPROPRIATIONS		<u>232,018</u>
--	--	-----------------------

ENDING BALANCE March 31, 2021		279,022
--------------------------------------	--	----------------

EXPENDITURES:

CONTRACTUAL SERVICES

Mosquito Abatement Services (contract plus additional treatments)	231,618	
Miscellaneous Expense	400	

TOTAL EXPENDITURES/APPROPRIATIONS		232,018
--	--	----------------

TOTAL EXPENDITURES/APPROPRIATIONS

1. GENERAL TOWN FUND (Corporate)	2,909,996	
2. GENERAL ASSISTANCE FUND (Public Assistance)	254,360	
3. SPECIAL POLICE DISTRICT FUND	416,442	
4. CONSOLIDATED MOSQUITO ABATEMENT DISTRICT FUND	<u>232,018</u>	
TOTAL EXPENDITURES/APPROPRIATIONS TOWN FUNDS		3,812,816

SECTION 4: That if any section, subdivision, or sentence of this ordinance shall for any reason be held invalid or to be unconstitutional, such decision shall not affect the validity of the remaining part of this ordinance.

MILTON TOWNSHIP BUDGET & APPROPRIATION ORDINANCE NO. O-20-1


SECTION 5: That each appropriated fund shall be divided among the several objects and purposes specified, and in the particular amounts stated for each fund respectively in Section 2, constituting the total appropriations in the amount of **Three Million Eight Hundred Twelve Thousand Eight Hundred Sixteen and no/100 Dollars (\$3,812,816.00)** for the fiscal year beginning April 1, 2020, and ending March 31, 2021.

SECTION 6: That Section 3 shall be and is a summary of the annual Appropriation Ordinance of this Township, passed by the Township Board as required by law and shall be in full force and effect from and after this date.

SECTION 7: That a certified copy of this Budget & Appropriation Ordinance shall be filed with the County Clerk within 30 days after adoption.

ADOPTED this 31st day of March, 2020, pursuant to a roll call vote of the Township Board of MILTON TOWNSHIP, DuPAGE County, Illinois.

<u>TOWNSHIP BOARD</u>	<u>AYE</u>	<u>NAY</u>	<u>ABSENT</u>
Sal Falbo, Trustee	___	___	X
Yadav Nathwani, Trustee	X	___	___
David Molitor, Trustee	X	___	___
John Monino, Trustee	X	___	___
O. Chris Heidorn, Chairman	X	___	___


Township Clerk


Chairman

FILED
APR 03 2020

DuPage County Clerk

**CERTIFICATION OF BUDGET & APPROPRIATION ORDINANCE
AND
CERTIFIED ESTIMATE OF REVENUES BY SOURCE**

**MILTON TOWNSHIP
GENERAL TOWN FUND
GENERAL ASSISTANCE FUND
SPECIAL POLICE DISTRICT
MOSQUITO ABATEMENT DISTRICT FUND**

FILED
APR 03 2020
Jean Kaczmarek
DuPage County Clerk

The undersigned, duly elected, qualified and acting Clerk of Milton Township, DuPage County, Illinois, does hereby certify that attached hereto is a true and correct copy of the Budget & Appropriation Ordinance of said Township for the fiscal year beginning April 1, 2020, and ending March 31, 2021, as adopted this 31st day of March, 2020.

The undersigned, Supervisor (Chief Fiscal Officer) of Milton Township, DuPage County, Illinois, does hereby certify that the estimate of revenues, by source or anticipated to be received by said taxing district is either set forth in said ordinance as "Revenues" or attached hereto by separate document, is a true statement of said estimate.

This certification is made and filed pursuant to the requirements of 35 ILCS 200/18-50 and on behalf of the Milton Township Road District, DuPage County, Illinois. This certification must be filed within 30 days after the adoption of the Budget & Appropriation Ordinance.

DATED this 31st day of March, 2020.

FILED this 3rd day of April, 2020.



(Township Clerk)

(County Clerk)



(Supervisor (Chief Fiscal Officer))