

## REGULAR MEETING OF THE MILTON TOWNSHIP BOARD

July 10, 2012

A Regular Meeting of the Milton Township Board was held in the Board Room of the Milton Town Hall, 1492 N. Main Street, Wheaton, Illinois, on Tuesday, July 10, 2012, for the audit of town bills followed immediately by a business meeting.

Board Members Present: Supervisor O. Chris Heidorn - Clerk Gail P. Hinkle - Trustees James D. Flickinger, Sal Falbo, Marie Jensen and Marty Keller. Other Elected Officials Present: Highway Commissioner Gary Muehlfelt and Assessor Robert Earl. Also Present Ralph Hinkle, Bob Jacobsen, Loydeen Reichman, Paula McGowen, Joe Vanest, Chris LeVan, Jack Boepple, Jeff Cooper, Yadav Nathwani, Mark Kmiecik and Dawn Earl.

The business meeting was called to order by Chairman Heidorn at 7:30 p.m. Loydeen Reichman led the Pledge of Allegiance. A quorum was present and acting, and due notice had been mailed.

Trustee Falbo moved, seconded by Trustee Flickinger, to approve the agenda as presented. The motion passed by voice vote.

Trustee Jensen moved, seconded by Trustee Falbo, that the minutes of the Regular Meeting on June 12, 2012, be approved as submitted. The motion passed by voice vote.

Having concluded their audit of the Township bills in the earlier segment of the meeting, Chairman Heidorn moved, seconded by Trustee Keller, that the bills having been audited be paid and charged to the proper accounts, minus \$603.16 under the Assessor's claims. Trustee Jensen questioned the Assessor's expense reports that were approved by employee Chris Fernald. Assessor Earl commented that he would approve and sign future claims. The motion passed on the following roll-call vote: 5 Ayes: Trustees Flickinger, Falbo, Edwards, Jensen, and Chairman Heidorn. 0 Nays.

Public Forum – Jeff Cooper, of Glen Ellyn, questioned why the June minutes did not report on the lost checks that were issued through the mail.

### Chairman's Report:

- General Assistance/Food Pantry – Jackie Jones attended the Salvation Army meeting in June. Jackie Jones and Ronna Johnson both attended the June Winfield Township Caseworker meeting. In the month of June there were 114 households consisting of 377 individuals that were assisted. The Township is now assisting 12 G.A. recipients.

Weed Program – The draught has helped in controlling the weeds.

Receptionist position – Mr. Heidorn is in the process of interviewing candidates for this position.

Miscellaneous/Other – Mr. Heidorn received several thank you notes from residents of unincorporated Milton Township, thanking the Township for removing the damaged trees and debris after the storm. Mr. Jacobsen had written a thank you note to Ralph Hinkle for taking pictures of the historic cemetery events for the past several years. The Township will be purchasing a new copier/printer this month.

Highway Commissioner Muehlfelt presented a photo slide show to the Board on the "Storm of 2012." The storm basically hit the areas of the northern part of unincorporated Wheaton, Winfield and West Chicago. There was extensive damage to the homes and trees besides no electricity for days. Mr. Muehlfelt thanked the CERT team for helping in the clean up as well as the DuPage County Sheriff's SWAP team.

Mr. Muehlfelt was contacted by the Office of Emergency Management asking for assistance in supplying water to the homes with no electricity.

Mr. Muehlfelt thanked Trustee Sal Falbo for opening up the bowling alley as a "cooling center" for the cleanup crew. The Village of Hinsdale and Downers Grove Township helped assist the Highway Department as well.

Trustee Keller commented that the CERT volunteers put in over 300 hours in helping with the clean up. At a cost of \$20 an hour, the Township probably saved \$6,000.

Assessor Bob Earl announced the retirement of employee Ginny Sprawka after 30 years of service. Employee Dawn Hanson won another Illinois Property Tax Appeal Board case.

Clerk Hinkle reported – Township Officials of Illinois will be sponsoring the Annual Educational Conference on November 11-13, 2012 in Springfield, Illinois. Those interested in attending, contact Clerk Hinkle.

CERT – Ralph Hinkle announced that on Labor Day, September 3, 2012, the 4<sup>th</sup> of July parade will be held in Wheaton. The CERT team with the help of the Highway Department is entering a float in the parade. On July 12, 2012, Class Kylie, consisting of (60) people, will start class at the College of DuPage Homeland Security and Education Center.

Seniors Committee - S.A.L.T. Committee Chairman Joe Vanest – reported on the SALT July meeting. The speaker was Melissa Travis, Senior Director of Programs for the People's Resource Center. With the help of Dianna Taylor and Jodie Hefler, The S.A.L.T. Communicator will be published and mailed to the senior citizens in the month of August.

Cemeteries Authority - Committee Chairman Jacobsen thanked those who attended "Family Day" at the Pleasant Hill Cemetery on June 23, 2012. Mr. Jacobsen thanked Sal Falbo, Gary Muehlfelt and Chris Heidorn for assisting in this event.

Mr. Jacobsen reported on the severe damage to the Jewell Grove cemetery.

Mr. Heidorn announced that the DuPage County Transportation Department provided the Township with a proposed draft of a sidewalk along Geneva Road, near Pleasant Hill Cemetery. Mr. Heidorn issued to the County a copy of the easement for this sidewalk project.

Unfinished Business - Chairman Heidorn announced the audit will be completed soon.

Miscellaneous/Other – None.

New Business – Chairman Heidorn moved, seconded by Trustee Falbo to adopt Resolution No. R-12-3 entitled "*A Resolution Setting Compensation For Elected Officials For The Four-Year Term Beginning May 2013 And The Assessor's Term Beginning January 2014*".

Chairman Heidorn announced there will be no increase in salaries over the next (4) years with the exception of the Highway Commissioner. The Highway Commissioner will receive an increase of \$6,206.00 over the next (4) years. Trustee Falbo and Trustee Keller endorsed Chairman Heidorn's opinion on raising the Highway Commissioner's salary. Trustee Flickinger moved to amend the motion. Trustee Flickinger moved to reduce the Clerk's salary by \$6,000.00. There was no second to his motion. The amendment was denied. The Board passed the motion on the following roll-call vote: 4 Ayes: Chairman Heidorn, Trustees Falbo, Jensen and Keller. 1 Nay: Trustee Flickinger. The Resolution is attached and made a part of these minutes.

Drug Testing of Township Employees – Chairman Heidorn had recommended random drug testing to all employees of Milton Township. The Township/Assessor Employee Handbooks states that "Milton Township may require existing employees who work in safety-sensitive positions to submit to periodic drug and/or alcohol testing." After discussion, the Board endorsed this procedure as a deterrent. Mr. Earl needed to review the Assessor's Employee policy Handbook before committing to the Board's endorsement. Mr. Earl questioned the reason for bringing up this subject matter. Pre-employment drug testing was also discussed.

Advisability of alternate members of Ethics Commission – Chairman Heidorn discussed selecting alternate members to the Ethics Commission. The Board made no final decision at this time.

Miscellaneous/Other – None

Highway Commissioner Muehlfelt commented that Milton Township contains more miles than half of the municipalities in DuPage County.

There being no further business to come before the Board, Trustee Falbo moved, seconded by Trustee Flickinger that the meeting stand adjourned. The motion carried by voice vote, and the meeting adjourned at 8:50 p.m.

*Gail P. Hinkle*

Gail P. Hinkle, Township Clerk

Date minutes were approved \_\_\_\_\_.