



Milton Township Organization Chart

MILTON TOWNSHIP

The functions of township government are carefully and explicitly defined by Illinois State Law. Township government officials include a Supervisor, Town Clerk, Assessor, Highway Commissioner, and four Trustees. All are elected for a term of four years.

Supervisor:

The Supervisor administers General Assistance (which is temporary financial relief for those without an income), until they receive state public aid, unemployment compensation, disability, social security, etc. At the Township level, immediate emergency assistance can be received within hours.

The Supervisor is the treasurer of all town and highway funds of the Township.

Town Clerk:

The Town Clerk is a non-voting member of the Township Board, records the minutes of all Board meetings and the Annual Town Meeting, and is the keeper of all records of the Township.

The Clerk is in charge of voter registration and absentee voting, and posts and publishes all legal publications and notices of meetings.

The Town Clerk also is the Clerk for the Road District and has custody of all records, books, and papers of the Road District.

Assessor:

The Assessor's duties include evaluating all parcels of real estate in the Township, and placing a valuation on each parcel. The Township Assessor provides direct assistance and advice for the real estate taxpayer.

The office of Assessor also serves citizens of the area by helping them to fill out homestead exemption applications and homestead improvement exemption applications.

Highway Commissioner:

The Highway Commissioner directs the construction, maintenance and repair of roads within the UNINCORPORATED areas (including snow and ice removal). He is also in charge of installation and maintenance of street lights and signs in the unincorporated areas. The Department also provides primary relief for surface water drainage problems.

Trustees:

The Milton Township Board consists of six members. The Supervisor, who acts as Chairman, the Town Clerk, and four Trustees. Each member, with the exception of the Town Clerk, has one vote. Meetings are usually held on the second Tuesday of the month at the township hall. The Township Board is the legislative body, and as such establishes legislative policies for the Township. The Township Board establishes the budget, audits all expenditures, and sets the Township levy. The Board also supervises provision of all Township services.

Milton Township provides other services such as weed control in the unincorporated areas, mosquito abatement, special police patrols in the unincorporated areas, Ride DuPage Senior Citizen transportation, S.A.L.T, a program for seniors, a youth scholarship program, Cemeteries Authority that services three cemeteries in Milton Township and CERT (Community Emergency Response Team) is also provided.