

ORDINANCE NO. O-17-2

FILED
MAR 30 2017
Paul Harris DuPage County Clerk

**MILTON TOWNSHIP
BUDGET & APPROPRIATION ORDINANCE**

AN ORDINANCE APPROPRIATING FOR ALL TOWN PURPOSES FOR **MILTON TOWNSHIP, DuPAGE COUNTY, ILLINOIS**, FOR THE FISCAL YEAR BEGINNING **April 1, 2017**, AND ENDING **March 31, 2018**.

BE IT ORDAINED BY THE TOWNSHIP BOARD OF **MILTON TOWNSHIP, DuPAGE COUNTY, ILLINOIS**.

SECTION 1: That the amounts hereinafter set forth, or so much thereof as may be authorized by law, and as may be needed or deemed necessary to defray all expenses and liabilities of **MILTON TOWNSHIP**, be and the same are hereby appropriated for the town purposes of **MILTON TOWNSHIP, DuPage County, Illinois**, as hereinafter specified for the fiscal year beginning **April 1, 2017**, and ending **March 31, 2018**.

SECTION 2: That the following budget containing an estimate of revenues and expenditures is hereby adopted for the following funds:

TOWN FUND (CORPORATE), GENERAL ASSISTANCE FUND, SPECIAL POLICE DISTRICT FUND, AND MOSQUITO ABATEMENT DISTRICT FUND

SECTION 3: That the amount appropriated for town purposes for the fiscal year beginning April 1, 2017, and ending March 31, 2018, by fund shall be as follows:

1. GENERAL TOWN FUND

| | | | |
|--|-----------------------|---------------|-------------------------|
| BEGINNING BALANCE | April 1, 2017 | | 994,348 |
| REVENUES | | | |
| Property Tax | | 1,872,200 | |
| Personal Property Replacement Tax | | 80,000 | |
| Interest Income | | 1,000 | |
| CERT IGAs | | 28,000 | |
| CERT Misc. & Other Income | | 6,000 | |
| TOTAL REVENUES | | | <u>1,987,200</u> |
| TOTAL FUNDS AVAILABLE | | | 2,981,548 |
| EXPENDITURES | | | |
| 1.11 ADMINISTRATION & BUILDING | | 901,989 | |
| 1.12 ASSESSOR | | 841,325 | |
| 1.13 CEMETERIES | | 33,000 | |
| 1.14 WEED ORDINANCE ENFORCEMENT | | 1,500 | |
| 1.15 SOCIAL SERVICE PROGRAM (YOUTH) | | 10,000 | |
| 1.16 SENIORS PROGRAM (S.A.L.T.) | | 35,000 | |
| 1.17 CITIZEN CORPS PROGRAM | | <u>81,396</u> | |
| TOTAL EXPENDITURES/APPROPRIATIONS | | | <u>1,904,210</u> |
| ENDING BALANCE | March 31, 2018 | | 1,077,338 |

MILTON TOWNSHIP BUDGET & APPROPRIATION ORDINANCE NO. O-17-2

1.11 ADMINISTRATION & BUILDING

| | | |
|--|---------------|--------------------|
| PERSONNEL | | |
| Salaries | 498,361 | |
| Health Insurance | 125,398 | |
| Unemployment Insurance | 9,000 | |
| Social Security & Medicare | 38,125 | |
| Retirement Contribution - IMRF | <u>44,005</u> | |
| Total Personnel | | 714,889 |
| CONTRACTUAL SERVICES | | |
| Maintenance Service-Building | 22,000 | |
| Maintenance Service-Equipment | 2,500 | |
| Accounting Service | 5,500 | |
| Legal Service | 10,000 | |
| Postage | 1,500 | |
| Telephone | 4,000 | |
| Information Technology | 10,000 | |
| Publishing & Printing | 1,500 | |
| Dues & Subscriptions | 3,000 | |
| Travel, Training, & Meetings | 4,000 | |
| Utilities | 12,000 | |
| T.O.I.R.M.A. Insurance | 35,500 | |
| Payroll Service | 4,000 | |
| Public Relations/Newsletter | 10,000 | |
| Total Contractual Services | | 125,500 |
| COMMODITIES | | |
| Office & Operating Supplies | 4,000 | |
| Copier Supplies | 1,000 | |
| Petty Cash | <u>100</u> | |
| Total Commodities | | 5,100 |
| CAPITAL OUTLAY | | |
| Equipment | 4,000 | |
| Building & Site Improvements | <u>25,000</u> | |
| Total Capital Outlay | | 29,000 |
| OTHER EXPENDITURES | | |
| Contingencies | 20,000 | |
| Senior & Disabled Transportation | <u>7,500</u> | |
| Total Other Expenditures | | <u>27,500</u> |
| TOTAL ADMINISTRATION & BUILDING | | 901,989 |

1.12 ASSESSOR

| | |
|---|---------|
| PERSONNEL | |
| Salaries | 437,000 |
| Health Insurance | 78,000 |
| Unemployment Insurance | 6,500 |
| Workers Compensation Insurance (portion TOIRMA) | 9,600 |
| Social Security & Medicare Contribution | 33,000 |

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| | | |
|--|---------------|----------------|
| Retirement Contribution (IMRF) | <u>37,875</u> | |
| Total Personnel | | 601,975 |
| CONTRACTUAL SERVICES | | |
| Maintenance Service-Equipment | 2,000 | |
| Professional & Other Contracted Services | 130,000 | |
| Postage | 1,000 | |
| Internet & Telephone | 7,350 | |
| Dues | 4,000 | |
| Training, Meetings & Conferences | 12,000 | |
| Mileage | 5,000 | |
| Contracted Software/Licenses | <u>40,000</u> | |
| Total Contractual Services | | 201,350 |
| COMMODITIES | | |
| Office Supplies | <u>6,000</u> | |
| Total Commodities | | 6,000 |
| CAPITAL OUTLAY | | |
| Equipment (purchase or lease) | 10,000 | |
| Computer Equipment | <u>20,000</u> | |
| Total Capital Outlay | | 30,000 |
| OTHER EXPENDITURES | | |
| Miscellaneous Expense | <u>2,000</u> | |
| Total Other Expenditures | | <u>2,000</u> |
| TOTAL ASSESSOR | | 841,325 |

1.13 CEMETERIES

| | | |
|---|--------------|---------------|
| PERSONNEL | | |
| Stipends for Cemetery Board | <u>3,000</u> | |
| Total Personnel | | 3,000 |
| CONTRACTUAL SERVICES | | |
| Maintenance Service | 22,500 | |
| Public Events | 6,000 | |
| Total Contractual Services | | 28,500 |
| COMMODITIES | | |
| Office Supplies & Postage | <u>200</u> | |
| Total Commodities | | 200 |
| CAPITAL OUTLAY | | |
| Fences | 500 | |
| Markers, Gravestones, & Other Capital Items | 800 | |
| Total Capital Outlay | | 1,300 |
| TOTAL CEMETERIES | | 33,000 |

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1.14 WEED ORDINANCE ENFORCEMENT

| | | |
|---|-------|--------------|
| Landscaping & Other Expenses | 1,500 | |
| 1.TOTAL WEED ORDINANCE ENFORCEMENT | | 1,500 |

1.15 SOCIAL SERVICE PROGRAMS

CONTRACTUAL SERVICES

| | | |
|-------------------------------------|--------|--------|
| Youth Committee Scholarships/Grants | 10,000 | |
| Total Contractual Services | | 10,000 |

| | | |
|--------------------------------------|--|---------------|
| TOTAL SOCIAL SERVICE PROGRAMS | | 10,000 |
|--------------------------------------|--|---------------|

1.16 SENIORS PROGRAM (S.A.L.T.)

PERSONNEL

| | | |
|-----------------|-------|-------|
| Salaries | 9,690 | |
| Total Personnel | | 9,690 |

CONTRACTUAL SERVICES

| | | |
|----------------------------|--------|--------|
| Operating Expense | 25,310 | |
| Total Contractual Services | | 25,310 |

| | | |
|-------------------------------|--|---------------|
| TOTAL S.A.L.T. PROGRAM | | 35,000 |
|-------------------------------|--|---------------|

1.17 CITIZEN CORPS / C.E.R.T. PROGRAM

PERSONNEL

| | | |
|----------------------------|------------|--------|
| Salaries Staff | 28,500 | |
| Social Security & Medicare | 2,180 | |
| I.M.R.F. | 2,374 | |
| Unemployment Insurance | <u>342</u> | |
| Total Personnel | | 33,396 |

CONTRACTUAL SERVICES

| | | |
|---------------------------------|-------|-------|
| Telephone/Fax/Internet Access | 1,500 | |
| General Promotion & Advertising | 4,500 | |
| Total Contractual Services | | 6,000 |

COMMODITIES

| | | |
|--|---------------|--------|
| Office Supplies & Postage | 1,500 | |
| Fuel, oil, misc. (van, generators, etc.) | 2,500 | |
| CERT Basic Training | 18,000 | |
| CERT Advanced Training & Exercises | <u>12,000</u> | |
| Total Commodities | | 34,000 |

CAPITAL OUTLAY

| | | |
|-------------------------------------|-------|-------|
| Van & Equipment replacement reserve | 7,000 | |
| Computers, Peripherals & Software | 1,000 | |
| Total Capital Outlay | | 8,000 |

MILTON TOWNSHIP BUDGET & APPROPRIATION ORDINANCE NO. O-17-2

| | |
|-------------------------------------|------------------|
| TOTAL CITIZEN CORPS PROGRAM | 81,396 |
| TOTAL TOWN FUND EXPENDITURES | 1,904,210 |

2. GENERAL ASSISTANCE FUND

| | |
|--|---------------|
| BEGINNING BALANCE April 1, 2017 | 85,079 |
|--|---------------|

REVENUES

| | |
|-----------------|---------|
| Property Tax | 247,800 |
| Interest Income | 40 |

| | |
|------------------------|-----------------------|
| TOTAL REVENUES: | <u>247,840</u> |
|------------------------|-----------------------|

| | |
|------------------------------|----------------|
| TOTAL FUNDS AVAILABLE | 332,919 |
|------------------------------|----------------|

EXPENDITURES

| | |
|----------------------------------|-----------------|
| 2.11 ADMINISTRATION | 145,874 |
| 2.12 EMERGENCY ASSISTANCE | 71,508 |
| 2.13 GENERAL ASSISTANCE | 30,000 |
| 2.14 OTHER EXPENDITURES | <u>1</u> |

| | |
|--|-----------------------|
| TOTAL EXPENDITURES/APPROPRIATIONS | <u>247,383</u> |
|--|-----------------------|

| | |
|--------------------------------------|---------------|
| ENDING BALANCE March 31, 2018 | 85,536 |
|--------------------------------------|---------------|

2.11 ADMINISTRATION

PERSONNEL

| | |
|--------------------------------|----------------|
| Salaries | 79,000 |
| Health Insurance | 42,000 |
| Unemployment Insurance | 1,800 |
| Social Security & Medicare | 6,044 |
| Retirement Contribution - IMRF | 7,947 |
| Total Personnel | 136,791 |

CONTRACTUAL SERVICES

| | |
|-----------------------------------|--------------|
| Maintenance Services - Equipment | 300 |
| Fuel, Maintenance, misc. (van) | 1,000 |
| Legal Service | 1 |
| Postage | 500 |
| Telephone | 3,000 |
| Travel, Training & Seminars | 800 |
| Total Contractual Services | 5,601 |

COMMODITIES

| | |
|-----------------------------|--------------|
| Office & Operating Supplies | 1,000 |
| Computer Software | <u>1,500</u> |
| Total Commodities | 2,500 |

CAPITAL OUTLAY

| | |
|---|-----|
| Copier | 1 |
| Computers, Peripherals & Misc. Technology | 880 |

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| | | |
|--|--------|--------------------|
| Fax Machine | 100 | |
| Total Capital Outlay | | 981 |
| OTHER EXPENDITURES | | |
| Miscellaneous Expense | 1 | |
| Total Other Expenditures | | 1 |
| TOTAL ADMINISTRATION | | 145,874 |
| | | |
| 2.12 EMERGENCY ASSISTANCE | | |
| Physician Service | 1 | |
| Hospital Service-In Patient & Out Patient | 1 | |
| Drugs | 1 | |
| Other Medical Services | 1 | |
| Funeral & Burial Service | 1 | |
| Shelter | 50,000 | |
| Utilities | 20,000 | |
| Food | 1,500 | |
| Travel (including gas) | 1 | |
| Clothing | 1 | |
| Transients | 1 | |
| TOTAL EMERGENCY ASSISTANCE | | 71,508 |
| | | |
| 2.13 GENERAL ASSISTANCE | | |
| Flat Grant | 20,000 | |
| Medical/Drugs/Dental | 10,000 | |
| TOTAL GENERAL ASSISTANCE | | 30,000 |
| | | |
| 2.14 OTHER EXPENDITURES | | |
| Miscellaneous Expense / Contingencies | 1 | |
| TOTAL OTHER EXPENDITURES | | 1 |
| TOTAL GENERAL ASSISTANCE FUND EXPENDITURES/APPROPRIATIONS | | 247,383 |

3. SPECIAL POLICE DISTRICT FUND

| | | |
|--|---------|--------------------|
| BEGINNING BALANCE April 1, 2017 | | 134,263 |
| REVENUES | | |
| Property Tax | 320,745 | |
| Interest Income | 30 | |
| TOTAL REVENUES | | <u>320,775</u> |
| TOTAL FUNDS AVAILABLE | | 455,038 |
| TOTAL EXPENDITURES/APPROPRIATIONS | | <u>334,291</u> |
| ENDING BALANCE March 31, 2018 | | 120,747 |

MILTON TOWNSHIP BUDGET & APPROPRIATION ORDINANCE NO. O-17-2

EXPENDITURES:

CONTRACTUAL SERVICES

| | | |
|------------------------------|----------------|---------|
| DuPage County Special Police | <u>332,791</u> | |
| Total Contractual Services | | 332,791 |

COMMODITIES

| | | |
|-----------------------|------------|-------|
| Miscellaneous Expense | 200 | |
| Telephone | 800 | |
| Contingencies | <u>500</u> | |
| Total Commodities | | 1,500 |

| | | |
|---|--|----------------|
| TOTAL EXPENDITURES/APPROPRIATIONS SPECIAL POLICE DISTRICT FUND | | 334,291 |
|---|--|----------------|

4. MOSQUITO ABATEMENT DISTRICT FUND

| | | |
|--|--|---------------|
| BEGINNING BALANCE April 1, 2017 | | 31,194 |
|--|--|---------------|

REVENUES

| | | |
|-----------------|-----------|--|
| Property Tax | 65,705 | |
| Interest Income | <u>10</u> | |

| | | |
|-----------------------|--|----------------------|
| TOTAL REVENUES | | <u>65,715</u> |
|-----------------------|--|----------------------|

| | | |
|------------------------------|--|---------------|
| TOTAL FUNDS AVAILABLE | | 96,909 |
|------------------------------|--|---------------|

| | | |
|--|--|----------------------|
| TOTAL EXPENDITURES/APPROPRIATIONS | | <u>75,000</u> |
|--|--|----------------------|

| | | |
|--------------------------------------|--|---------------|
| ENDING BALANCE March 31, 2018 | | 21,909 |
|--------------------------------------|--|---------------|

EXPENDITURES:

CONTRACTUAL SERVICES

| | | |
|-----------------------------|--------|--|
| Mosquito Abatement Services | 75,000 | |
|-----------------------------|--------|--|

| | | |
|--|--|---------------|
| TOTAL EXPENDITURES/APPROPRIATIONS | | 75,000 |
|--|--|---------------|

TOTAL EXPENDITURES/APPROPRIATIONS

| | | |
|---|---------------|------------------|
| 1. GENERAL TOWN FUND | 1,904,210 | |
| 2. GENERAL ASSISTANCE FUND | 247,383 | |
| 3. SPECIAL POLICE DISTRICT FUND | 334,291 | |
| 4. MOSQUITO ABATEMENT DISTRICT FUND | <u>75,000</u> | |
| TOTAL EXPENDITURES/APPROPRIATIONS TOWN FUNDS | | 2,560,884 |

SECTION 4: That if any section, subdivision, or sentence of this ordinance shall for any reason be held invalid or to be unconstitutional, such decision shall not affect the validity of the remaining part of this ordinance.

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SECTION 5: That each appropriated fund shall be divided among the several objects and purposes specified, and in the particular amounts stated for each fund respectively in Section 2, constituting the total appropriations in the amount of **Two Million Five Hundred Sixty Thousand Eight Hundred Eighty Four and no/100 Dollars (\$2,560,884.00)** for the fiscal year **beginning April 1, 2017, and ending March 31, 2018.**

SECTION 6: That Section 3 shall be and is a summary of the annual Appropriation Ordinance of this Township, passed by the Township Board as required by law and shall be in full force and effect from and after this date.

SECTION 7: That a certified copy of this Budget & Appropriation Ordinance shall be filed with the County Clerk within 30 days after adoption.

ADOPTED this 28th day of March, 2017, pursuant to a roll call vote of the Township Board of MILTON TOWNSHIP, DuPAGE County, Illinois.

| <u>TOWNSHIP BOARD</u> | <u>AYE</u> | <u>NAY</u> | <u>ABSENT</u> |
|----------------------------|------------|------------|---------------|
| Sal Falbo, Trustee | <u>X</u> | --- | --- |
| Martin Keller, Trustee | <u>X</u> | --- | --- |
| Yadav Nathwani, Trustee | <u>X</u> | --- | --- |
| David Molitor, Trustee | <u>X</u> | --- | --- |
| O. Chris Heidorn, Chairman | <u>X</u> | --- | --- |


Township Clerk


Chairman

FILED
MAR 30 2017
Paul Haines DuPage County Clerk

**CERTIFICATION OF BUDGET & APPROPRIATION ORDINANCE
AND
CERTIFIED ESTIMATE OF REVENUES BY SOURCE**

MILTON TOWNSHIP

**GENERAL TOWN FUND
GENERAL ASSISTANCE FUND
SPECIAL POLICE DISTRICT**

MOSQUITO ABATEMENT DISTRICT FUND

FILED
MAR 30 2017

Paul H. Hines DuPage County Clerk

The undersigned, duly elected, qualified and acting Clerk of Milton Township, DuPage County, Illinois, does hereby certify that attached hereto is a true and correct copy of the Budget & Appropriation Ordinance of said Township for the fiscal year beginning April 1, 2017, and ending March 31, 2018, as adopted this 28th day of March, 2017.

The undersigned, Supervisor (Chief Fiscal Officer) of Milton Township, DuPage County, Illinois, does hereby certify that the estimate of revenues, by source or anticipated to be received by said taxing district is either set forth in said ordinance as "Revenues" or attached hereto by separate document, is a true statement of said estimate.

This certification is made and filed pursuant to the requirements of 35 ILCS 200/18-50 and on behalf of the Milton Township Road District, DuPage County, Illinois. This certification must be filed within 30 days after the adoption of the Budget & Appropriation Ordinance.

DATED this 28th day of March, 2017.

FILED this 30th day of March, 2017.



(Township Clerk)



(County Clerk)



(Supervisor (Chief Fiscal Officer))