

**POSITION:** Laborer/Operator

**DEFINITION:** Performs routine manual tasks related to the care and custody of Highway Department facilities and property under general supervision.

**ACCOMMODATION:** Shovel snow, gravel and dirt, mow grass, sweep streets, lay sod, crack filling, culvert installation and ditching, trim shrubs, tree limbs and branches, clean gutters and sidewalks by hand, ride and operate four-wheel drive vehicles including snow plow, dump trucks, back hoes or other related duty machinery, operate hand machinery as needed for performance of task, inspect and repair man holes, inspect, maintain and repair black-top surfaces, operate as “flagger” when needed, run errands of Department. Must be available for emergency call-out, and will serve on the emergency call rotation as directed.

**PHYSICAL REQUIREMENTS AND JOB ENVIRONMENT:** In performance of this job, employee will be required to stand, walk, use hands for operation of tools and equipment, crouch, and stoop, work in raised platform, work with and around asphalt, lift and carry or manipulate up to at least 150 pounds and to operate light and heavy equipment (*i.e.* snow plow, dump truck). Work is routinely performed out of doors, thus it is extremely weather-impacted (heat or cold). Must be available for emergency call-out work and to work on the emergency call rotation as directed.

**DESIRABLE KNOWLEDGE AND SKILLS:** Good working knowledge of small machinery used to trim and cut shrubs and branches, good working knowledge of operation of snow plows and dump trucks, forklift and other work-related machinery. Good verbal communication skills, ability to work well with others and to follow direction.

**REQUIREMENTS:** Either training or work experience in duties as outlined above. Valid Illinois Driver's License, including Class A Commercial License. Required to be on 24-hour call from November to April for snow removal operations. NOTE: Laborers employed on a temporary basis or seasonal basis are not required to hold a Class A Commercial License.